

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
APRIL 15, 2009**

The meeting was Called to Order by President Porterfield at 6:00pm in the American Legion Room _ Memorial Hall. Roll Call noted the following present for the meeting:

Park Board _ Borgmeyer, Lanning, Mudrovic, Myers, Porterfield, and Walendy, present for Roll Call; with Morgan, Seeds, Smith, and City Council Liaison Feldman absent.

Others _ Director Parks & Recreation, Asst. Director Parks & Recreation, and a Lindenwood Student Visitor - Lauren Ramires.

Verbal Petitions/Public Comments and Response: None.

Staff Reports/Presentations: None.

Action Items:

Proposed Changes to the Board Rules of Order as Amended. A memo dated March 03, 2009 from Lyn Porterfield (**attached**) was reviewed which recommended various changes to the Park Board Rules of Order. Porterfield indicated that the revised rules were introduced at a previous Board Meeting as required, by the existing Rules of Order. Lanning moved for approval of the Rules of Order Changes. Seconded by Borgmeyer. Passed unanimously.

Contract with Lou Fusz Soccer Club for Labor during the Lou Fusz Soccer Tournament in an amount not to exceed \$7,000. A Staff memo dated February 23, 2009 (**attached**) was reviewed which recommended a contract with Lou Fusz Soccer Club to supply concession labor. Borgmeyer moved to approve the recommended Bid & Contract. Motion seconded by Myers. Passed unanimously.

Contract with PlayPower LT c/o All Inclusive Rec. for a Playground for Vogt Brothers Park in an amount not to exceed \$83,220.75. A Staff memo dated April 09, 2009 (**attached**) was reviewed which recommended the bid from PlayPower/All Inclusive Rec. for a playground for Vogt Brothers Park. Walendy moved to

approve the recommended Bid & Contract. Motion seconded by Mudrovic. Passed unanimously.

Transfers over \$5,000. A Staff memo dated April 10, 2009 (**attached**) was reviewed which recommended a transfer of \$33,570 from the Fountain Lakes to 5th Street Trail Project into the Vogt Brothers Park Playground Project. Borgmeyer moved to approve the recommended Transfer. Motion seconded by Mudrovic. Passed unanimously.

Boschert Greenway Agreement for payment of \$100,000 to assist with the total construction cost of the Greenway. A Staff memo dated April 15, 2009 (**attached**) was reviewed which recommended the reimbursement of our percentage amount of the project cost. Borgmeyer moved to approve the recommended reimbursement amount to Great Rivers Greenway. Motion seconded by Lanning. Passed unanimously.

Meeting Minutes:

Porterfield stated that unless a Board Member had an objection he would like to hold over the meeting minutes from the **March 04, 2009 Work Session Meeting; the Regular Parks and Recreation Board Meeting Minutes from the March 18, 2009; and the April 01, 2009 Work Session Meeting** Minutes. Porterfield stated that he thought there were some formatting issues with the meeting minutes as presented. Since there were not any objections, Porterfield indicated that the three set of minutes would be addressed at the next Park Board Meeting.

Consent Agenda:

The Consent Agenda topic was then addressed, which included the following:

7.A. Calendar Call for Meetings

7.B. Finance

- 1) **February Budget Worksheet**
- 2) **Transfers under \$5,000**

7.C. Communications

- 1) **Capital Projects Report**
- 2) **Soccer Park Closed to Dogs Memo**

Myers asked that the **7.C.2) Soccer Park Closed to Dogs Memo** be removed from the Consent Agenda Items for discussion. Borgmeyer made a motion that the rest of the Consent Agenda to be approved. The motion was seconded by Walendy. Passed unanimously.

Items Removed from the Consent Agenda:

Soccer Park Memo dated April 06, 2009 was reviewed. Staff reported that there have been various situations recently in which leashed dogs have gotten aggressive toward kids at the soccer complex. Myers indicted her displeasure with this action stating that the people are responsible for the action of their pets and everyone should not be punished because of a few irresponsible pet owners. Myers concerns were discussed extensively by the Board. Resulting in Walendy moving that the Soccer Park Closed to Dogs Memo be approved. Motion seconded by Lanning. Passed unanimously.

President Report:

Porterfield stated that he wanted to let the viewing public know about the **Park Board Meeting Schedule Changes for the Summer of 2009**. He reported that from May through September the Regular Park Board Meeting and the Work Session would be combined and it would be held on the 1st Wednesday of every Month.

Director's Report:

Two **Thank You's** received during the month. The **first** was from a Ms. Johnson to Mike Mabry for his teaching skills related to self esteem and discipline. The **seconded** was from a Mr. & Mrs. Mike Valentine to Mark Hollenberg at Oak Grove Cemetery for going beyond the call in repairing their family's damaged flower urn.

General Department Update was addressed. The **Virginia Graeme Baker Act** relating to the park pools facility main drains and the requirement on the law to address possible entrapment of people at the drain locations in pools. Staff reported that the Westport Pool Company is under contract to purchase and install new safety designed drain covers at all of our pool facilities. The new replacement covers are due to come in any day for the McNair and Wapelhorst Aquatic Facilities. It was also reported that we received a final evaluation of the Blanchette facility.

Staff reported that because of the deeper water at Blanchette there is a larger capacity at the main drain, which can be dialed back. Staff reported that re-setting of the equipment will meet the revised suction requirements, without having to dig up the pool bottom. Therefore all that will be required is a new safety drain and re-setting the pool filter equipment. Staff reported that the plan is for everything to be completed before the facilities need to open for the season.

McNair Multi-purpose Sports Court is coming along although it has been an extremely intense process. Staff has been working with the number one company in gathering extensive details about possibilities for this project. When complete Staff intends to bring a contract forward in the near future so the project can be completed this fall as scheduled.

Program Sign-ups are going well. The programs include day camp registration, tee-ball, etc. Additionally the ball field practice reservations are underway and the spring ball season (baseball, softball, soccer) is underway, with Jr. Baseball and Softball Assn. Gaming to begin this coming Sunday.

City of Saint Charles Bi-Centennial plans. Staff reported that various programs and events will take place this year to celebrate the 200th Anniversary of Saint Charles. To help advertize this occasion, 200th Anniversary Stickers have been printed and are available for everyone.

Board Member Comments:

Aquatic Facilities. Lanning thanked Staff for all of the work relating to the pools facilities. These facilities are such a critical part of the community and having them open is very important.

Council Meetings' Action w/Park Considerations & Council Liaisons' Comments: None.

Park Board Liaisons' Comments:

Foundation Report: None.

Cemetery Report: None.

Legislative Report: Staff reported that there is a bill that passed the house and is going to the senate which if

approved will restrict certain sex offenders from being with-in 500 feet of a park.

Adopt-A-Park - Board Member Observations Pertinent to Facilities, Progress and Services within the Park System:

Porterfield indicated that both McNair or West Winds looked good.

Walendy was next reporting that Blanchette and French Town both looked good.

Myers reported that Point DuSable Park including Blanchette Landing, Regot, and Bales Areas) looked good.

Borgmeyer noted Boone's Lick, Circle Drive or Fountain Lakes all looked good.

Mudrovic stated that Oak Grove and Wapelhorst looked fine.

Lanning was last reporting that the Soccer Complex had some wind damage to the shingles on the Concession Stand and Fox Hill look fine.

Mudrovic moved for **Adjournment** at 6:38pm. Seconded by Borgmeyer. Passed unanimously.

Board Meeting: April 15, 2009

Respectfully Submitted,

Lyndel H. Porterfield _ President Matthew Seeds _
Secretary