

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
August 21st, 2013**

The meeting was **Called to Order** by President Slattery at 6:00pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Betty Barro, Sandy Bichel, Valerie Lanning, Laura Lyon, Kathy Mudrovic, Linda Roche, TJ Slattery, Tom Smith, Mike Ryan and Alternate Council Liaison Rod Herrmann were present.

Others - Maralee Britton – Director
Chris Atkinson – Assistant Director
Nick Donze – Maintenance Superintendent
Todd Kassabaum – Chief Ranger
Rosie Rosenthal – Enterprise Superintendant
Monica McCarthy – Administrative Coordinator
Matthew Seeds – IT Director
John Walendy – Former Park Board Member
Tom Probst – Former Parks Board Member

Verbal Petitions/Public Comments and Response: None

Staff Reports/Presentations:

Recognition of John Walendy and Tom Probst for their years of service to the Parks & Recreation Board.

On behalf of the entire St. Charles Parks & Recreation Board and the St. Charles Parks & Recreation Department, Board President TJ Slattery thanked both John and Tom for their years of service to the residents of St. Charles. John served for nine years including time as President and Tom served for 3 years. Both were active on numerous committees and task teams throughout their time on the Board.

Items for Discussion and/or Action:

A. Election of Officers*

Smith made a motion to present a slate of officers. They were:

Slattery – President
Lyon – Vice President
Lanning- Secretary
Ryan – Treasurer

Seconded by Mudrovic. Slate passed unanimously.

B. Appointment of Liaisons, Committees, Adopt a Park and City Council Buddies.

Park Liaisons will remain the same.

Lanning – Cemetery

Mudrovic – Foundation

Staff will take care of Legislative reports.

Council Buddies:

Lyons – Mary Ann Ohms

Smith – To Besselman

Bichel – Laurie Feldman

Barro – Mary West

Ryan – Mike Weller

Mudrovic – Jerry Reese

Slattery – Dave Beckering, Bridget Ohmes, Michael Spurgeon, Mayor Faith.

Lanning – Herrmann

Roche – Stivision

Adopt A Park:

Slattery – Berthold, Kister, Frontier

Barro – Blanchette, 110 Acre Park

Lanning – Boones Lick, Circle Drive, Oak Grove Cemetery

Ryan – Boschert Greenway, Fox Hill Park, Soccer Complex

Bichel – Fountain Lakes, Kiwanis

Lyon – Frenchtown, Dusable Park

Roche – McNair, Westwinds, Jaycee

Mudrovic – Schaefer, Wapelhorst

Smith – Webster, Heatherbrook, Vogt, Woodlands.

C. Contract with Dempsey Masonry in an amount not to exceed \$6,000.00 to do the stonework at Pavilion #2 in Frontier Park*

Atkinson explained to the Board that this contract was for a contractor to install the block and stone around the six legs of the new pavilion that is being installed in Frontier Park. Requesting to utilize a contractor rather than parks staff due to other projects our staff are currently and will be working on.

Smith moved to approve the contract. Seconded by Mudrovic. Passed unanimously.

Meeting Minutes:

A. Parks & Recreation Board Meeting June 19th, 2013*

Lanning moved to approve the minutes as presented. Seconded by Lyon. Passed unanimously.

B. Parks & Recreation Board Meeting July 17th, 2013*

Lanning moved to approve the minutes as presented. Seconded by Roche. Passed unanimously.

C. Parks & Recreation Board Work Session Meeting August 7th, 2013*

Smith moved to approve the minutes as presented. Seconded by Mudrovic. Passed unanimously.

Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement

Motion was made by Lanning to approve the Consent Agenda. Seconded by Roche. Passed unanimously.

Items Removed from the Consent Agenda: None

Presidents Announcements and Reminders:

Slattery reminded the Board that there is a Joint Work Session with City Council scheduled for Tuesday September 10th at 6:00pm in Council Chambers. Slattery and Britton have been working on a presentation that will focus on the department's structure, budget and that also compares our department to other local municipalities.

Directors Report:

Britton highlighted the two thank you notes received. One in regards to COPS Camp and the other about Day Camp. Also updated the Board on the success of Festival of Little Hills and the August Food Trucks in Frontier Events. Mentioned that the Department is a co-sponsor of a free arts program for those 13-113 that will be hosted in Memorial Hall.

Atkinson updated the Board on Gov Deals. So far 5 items have been sold and generated close to \$3,900 in revenue for the department. Staff will continue to utilize this as avenue to dispose of surplus equipment.

Board Member Announcements and Reminders:

Lanning read the Board a segment of an article about the increasing number of “mature adults” that are going to be utilizing our parks and facilities in the next 20-30 years. She would really like to see our Department focus more on creating more programs and activities for this group of residents. Also thanked those who attended the fundraiser at Texas Roadhouse.

Mudrovic said the Food Truck Event was a great success.

Ryan reminded the Board that the NORCO Soccer Tournament is this coming weekend. It is their largest yet with 243 teams signed up.

Bichel said she was very impressed with Discovery Playground. Just came from a birthday party and the kids loved it.

Barro also praised the playground and said she also visited the dog park and was very impressed by the size and how good it looks.

Roche, Lyon, Smith had no comments.

Council Liaison Announcements and Reminders:

Council Liaison Herrmann passed on some praise from Councilmen Weller that the Ball diamond complex looks really good.

Also asked if we can set up a camera to catch the person/s that is stealing the mallets from Discovery Playground. Staff said they are waiting on a new part for the camera and will install it as soon as it is repaired.

Park Board Liaisons Comments:

Foundation Report: None

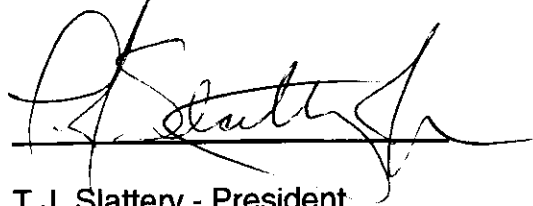
Cemetery Report: None

Legislative Report: None

As there was not any other business to discuss Lyon moved for **Adjournment** at 6.58 pm. Motion was seconded by Roche. Passed unanimously.

Meeting: August 21st, 2013

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "T.J. Slattery", written over a horizontal line.

T.J. Slattery - President

A handwritten signature in black ink, appearing to read "Valerie Lanning", written over a horizontal line.

Valerie Lanning-Secretary

