

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
August 26, 2010

The meeting was **Called to Order** by President Walendy at 6:00pm in the Conference Room at Park Office. **Roll Call** noted the following present for the meeting:

Park Board - Valerie Lanning, Laura Lyon, Kathy Mudrovic, Mary Ann Ohms, Tom Probst, TJ Slattery, John Walendy, Council Liaison Laurie Feldman present for Roll Call; with Don Morgan, and Tom Smith absent.

Others - Maralee M. Britton - Director Parks and Recreation, Chris Atkinson - Assistant Director - Shared Services, Todd Kassabaum - Chief Park Ranger.

Verbal Petitions/Public Comments and Response: None

Staff Reports/Presentations: None

Items for Discussion and/or Action:

McNair Sports Court Hours of Operation Recommendation.

A Staff memo (**attached**) dated August 19, 2010 recommends the hours of 8:00am to 10:00pm daily for the McNair Sports Court. With the sports court opening a few months ago, there have been some issues of lewd behavior. Park Rangers feel closing at 10:00pm will help with these issues. Slattery moved to approve the hours of operation. Seconded by Mudrovic. Passed unanimously.

Seasonal/Part-time Wage Grid. A Staff memo (**attached**) recommends approving the Seasonal/Part-Time wage grid effective immediately. After some discussion Lanning moved to approve the wage grid. Seconded by Lyon. Passed unanimously.

Transfers over \$5,000. A Staff memo (**attached**) dated August 16, 2010 recommends this transfer. Claims for unemployment have risen above our projected budgeted amount. Working with Human Resources Department to try to control unemployment claims in the future. Ohms moved to approve the Transfer. Seconded by Mudrovic. Passed unanimously.

2011 Budget. The Finance Committee met on August 18, 2010 to discuss the budget for next year. There were two recommendations by the committee. 1) Amend the CIP to fit the revenue estimated to be received; 2) recommends the Park Board adopt the 2011 Budget. After

extensive discussion; Probst moved to approve the Parks CIP and Budget for 2011. Seconded by Lanning. Passed unanimously

Meeting Minutes:

The Parks and Recreation Board Regular Meeting Minutes from July 15, 2010 and the Work Session Meeting Minutes from August 5, 2010 were reviewed. Lyon moved that the Minutes be approved. Motion seconded by Mudrovic. Passed unanimously.

Consent Agenda:

The Consent Agenda topic was then addressed, which included the following:

- 7.A. Calendar Call for Meetings
- 7.B. Finance
 - 1) June Financial Worksheet
 - 2) Transfers under \$5,000
 - 3) July Financial Worksheet
- 7.C. Communications
 - 1) Projects Report
 - 2) 1st and 2nd Quarter Inclusion Coordinator Reports

Walendy asked if anyone wanted to remove any item for discussion. Britton asked that 7.A) **Calendar Call for Meetings** be removed. Slattery moved for a motion to approve the Consent Agenda as presented. Motion seconded by Lyon. Passed unanimously.

Items Removed from the Consent Agenda:

Calendar Call for Meetings. Park Board Work Session scheduled for September 2 has been cancelled. The Regular Meeting will be on September 16.

Chamber After Hours will be held on September 23 from 5-7pm at Memorial Hall.

Brief discussion is was decided to move the Park Board Regular and Work Session Meetings back to Wednesdays starting in October. Meeting will be in the ALR at Memorial Hall. Slattery moved to approve the meeting move. Seconded by Mudrovic. Passed unanimously.

President's Announcements and Reminders: None.

Director's Report:

Wapelhorst pool is still busy even though only open on weekends.

Programs (T-ball, soccer, hotshots, etc.) and trips are going strong.

Congratulations to Rosie and her staff on being awarded the Platinum Award for excellence from Ellis & Assoc. Also, congratulations to Brittany Schenck for receiving the Golden Guard Award. This award is given to only 40 guards around the world.

Board Member Announcements and Reminders: None.

Council Liaison Announcements and Reminders: None.

Park Board Liaisons' Comments:

Foundation Report: None.

Cemetery Report: None.

Legislative Report: None.

As there was not any other business to discuss Slattery moved for **Adjournment** at 7:10 pm. Motions was seconded by Mudrovic. Passed unanimously.

Meeting: August 26, 2010

Respectfully Submitted,

John Walendy - President

Valerie Lanning-Secretary