

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
December 21st, 2011

The meeting was Called to Order by President Slattery at 6:00pm in the Meeting Room in Memorial Hall. Roll Call noted the following present for the meeting:

Park Board - TJ Slattery, John Walendy, Tom Probst, Laura Lyon, Tom Smith, Valerie Lanning, Kathy Mudrovic, Linda Roche and Council Liaison Ohmes were present.

Others - Maralee Britton - Director
 Chris Atkinson - Assistant Director.
 Missy Hollander - Aquatic Coordinator
 Nick Donze - Maintenance Superintendent
 Dan Foust - Oktoberfest Committee

Verbal Petitions/Public Comments and Response:

A. Dan Foust, Oktoberfest Committee.

Mr. Foust gave the Board an update on how the 2011 Oktoberfest went. Had excellent weather and attendance with no issues. Estimates about 50,000 people attended. Thanked the Board and staff for their continued support. Said cars now had 75 cars and was a success. Armband sales generated \$16,000. They were needed if you wanted to purchase an alcoholic beverage. Hired a fundraising company who generated an additional \$27,000 in sponsorship revenue. Slattery asked about the financial standing of the festival since City funding was pulled and Foust said that they have \$45,000 in the bank to begin work on next year's festival.

Staff Reports/Presentations:

- A. 2011 Day Camp Report. See attached report.
- B. 2011 Aquatics Report. See attached report.

Items for Discussion and/or Action:

A) Contract with Knapheide Truck Equipment*

See attached memo. Atkinson explained that the purchase of two salt spreaders and would be for an amount not to exceed \$11,596.00. Smith moved to approve the purchase contract. Seconded by Mudrovic. Passed unanimously.

B) Contract with Jeff Ellis & Associates Inc.* See attached memo. Atkinson explained that this contract was with the same vendor who has provided this service in the past. Instead of paying monthly a purchase order would be set up with a one-time payment. Lanning moved to approve the purchase contract. Seconded by Probst. Passed unanimously.

C) Contract with Mike Mabrey.* See attached memo. Atkinson explained that this contract was with the same instructor who has run the Tae Kwon Do Program for the last 10 years. Probst moved to approve the service contract. Seconded by Mudrovic. Passed unanimously.

Meeting Minutes:

- A. Parks & Recreation Board Meeting Minutes, October 19th, 2011.
- B. Parks & Recreation Board Meeting Minutes, November 16th, 2011
- C. Parks & Recreation Board Work Session Minutes, December 7th, 2011

Lanning moved to approve all three sets of minutes. Seconded by Walendy. Passed unanimously.

Consent Agenda (Items to be received):

The Consent Agenda topic was then addressed, which included the following:

- A. 110 Acre Task Team Minutes, November 22nd, 2011
- B. Snow and Ice Removal Policy.

Slattery requested that Item B, the Snow and Ice Removal Policy be moved to the next work session on January 4th to be discussed. Probst moved to approve the Consent Agenda. Seconded by Mudrovic.

Items Removed from the Consent Agenda: None

Presidents Announcements and Reminders:

Slattery wanted to thank staff for the Board Christmas Party on December 8th. Also wanted to get a head count for the Beer and Chicken Dance.

Directors Report:

- a. **Thank You's** Britton highlighted the thank you letter to Mark Hollenberg at the Cemetery.
- b. **General Update.** Britton mentioned that she would be attending the January 10th City Council Meeting to discuss the fee policy for field rental. Requested Board Members attend to show support for policy. Would be highlighting Turf Management Plan.

Board Member Announcements and Reminders: Slattery asked that the Turf Plan be given high priority in 2012. Would show the users what their fees were being used for. Also asked to look into Cooperative purchasing with other municipalities. Donze said that was already in the works.

Council Liaison Announcements and Reminders: Ohmes mentioned that the extension agreement between the Parks & Recreation Department and the DDRB passed at the City Council. Extends agreement to December 31st, 2012.

Park Board Liaisons Comments:

Foundation Report: None

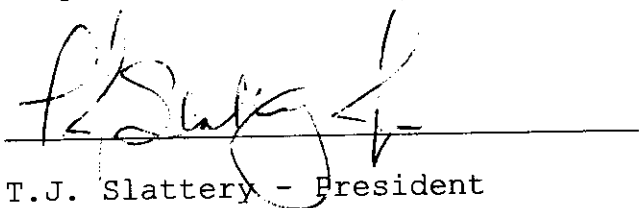
Cemetery Report: None.

Legislative Report: None.

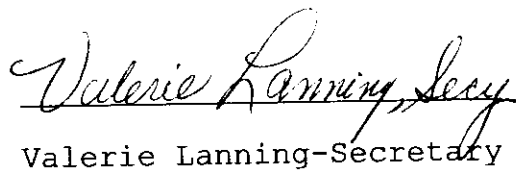
As there was not any other business to discuss Probst moved for **Adjournment** at 6.57 pm. Motion was seconded by Lanning. Passed unanimously.

Meeting: December 21st, 2011

Respectfully Submitted,



T.J. Slattery - President



Valerie Lanning-Secretary