

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD
FEBRUARY 04, 2009**

The meeting was Called to Order by President Porterfield at 6:00 pm in the Memorial Hall - American Legion Room. Roll Call noted the following present for the meeting:

Park Board - Porterfield, Walendy, Morgan, Myers, Borgmeyer, Mudrovic, Lanning and Council Liaison Feldman present for Roll Call; with Seeds and Smith absent.

Others - Director Parks and Recreation, Asst. Director Parks & Recreation, Enterprise Superintendent, Recreation Coordinator and Zoey.

Discussion of 2008 Summer Day Camp Report:

It was reported that every year Staff puts together an annual Day Camp Report (**attached**). It was noted that this information was provided as informational for Park Board and provides information about what had transpired during the previous Summer Day Camp season as compared to the previous two years. Staff reported that it is also a planning tool that is used to provide improvements for the upcoming season. With that noted Staff walked the Board through some of the details of the report. It was noted that there was a decrease in expenses as well as a slight decrease in campers which amounted to about five kids per week. However they were able to keep their revenues up. Staff then reported that there are two locations that the camp is offered. It was noted that they are located at both Blanchette and Wapelhorst Parks. Staff continued the review of the statistics in report, then addressed various questions about the program operations. With the various questions being discussed, Board Member Comments indicated their appreciation for the report.

Discussion of the 2010 - 2015 Capital Improvement Plan:

Staff reviewed the information that was provided in the Board Packet (**attached**) concerning the 2010 - 2015 CIP Process. Staff began the report by going through the various funding

sources that make up the money used for the Six Year CIP. For the benefit of the new Park Board Members it was reported that the CIP is just a plan and until the CIP Projects are added into a budget it remains just a plan. Staff then went through the list of possible projects. When the Staff overview of the CIP was completed, various Board Member questions were addressed.

Staff then reviewed a list of the various new projects that could be added to the CIP because of new needs. Again this information was discussed and various questions were addressed. One such possible project was adding a Neos Play/Exercise Equipment Panel at the Wapelhorst Aquatic Center. Borgmeyer stated that he would be in-favor of this being done in the upcoming year, because of this being a controlled environment. He indicated that this could be a trial to see how well it holds up in a park environment. Subsequent to discussion about the Neos Equipment Borgmeyer moved that a Budget Amendment be added into the 2009 Budget, in the amount of \$30,000.00 from the un-designated cash balance and that it be submitted to the City Council for approval consideration. The motion was seconded by Mudrovic. Passed unanimously.

Staff then reported that the CIP process was being presented at this meeting as an informational item at this time and no action was requested. Staff requested that the Board Members review the information and asked to provide input or other ideas concerning the proposed Plan. It was suggested that possibly the CIP could be finalized at a Special Work Session immediately following the next Regular Board Meeting. Staff noted that such was scheduled for February 18, 2009.

Discussion of Naming the Park Area near the Talbridge Subdivision:

A Staff memo dated January 27, 2009 (**attached**) regarding a recommendation from the Planning and Development (P & D) Committee Meeting held on January 26, 2009 was then reviewed. It was reported that this recommendation was concerning the need to name this new park facility. Staff reported that the P & D Committee suggested some possible names for this new park. It was noted that these names were as follows: Double Eagle Park, Bi-Centennial Park, Friedens Park, Talbridge Park, Henry E. Vogt Park.

With that noted Staff reported that the public could vote on a name for the new park on-line if the Park Board would so desire. Staff reported that this could be done by the public via their home or work computer/e-mail address and only one vote would register per e-mail address. It was also noted that there could also be an "other" space on the list and such could allow the public to put in their own name choice.

Council Person Feldman stated that she would really like for the Park Board to consider letting the general public to name this new park facility. If that were not to be done Feldman suggested that the name "The Peoples Park" be added to the list of possible name choices. Morgan then stated that the name Henry C. Vogt Park could cause some problems in the Vogt Family since both Henry and Bud had owned the property. Subsequent to extensive discussion it was suggested that the name be changed to the Vogt Brothers Park, instead of Henry C. Vogt Park. It was also suggested that the name "The Peoples Park" be added to the list of possible name choices as well as an other category for write-in's. With such noted Borgmeyer moved to change the suggested name to Vogt Brothers Park and to add The Peoples Park and the other category to the list of possible park names. The motion was seconded by Myers. With this noted Staff read the list of park names which would now included the following: Double Eagle Park, Bi-Centennial Park, Friedens Park, Talbridge Park, Vogt Brothers Park, The Peoples Park, and an other space for write-in's. With that noted the discussion then centered on the concept of citizens being able to vote, on line, for a name for the new park. As an amendment to his main motion Borgmeyer moved that Staff set-up the proposed process for residents to be able to vote on a name for this new park. The motion was seconded by Myers. A Roll Call Vote on the Amended motion passed with Porterfield, Walendy, Myers, Borgmeyer, Mudrovic, and Lanning voting yes and Morgan abstaining. A vote on the main motion was then taken. A Roll Call Vote on the main motion passed with Porterfield, Walendy, Myers, Borgmeyer, Mudrovic, and Lanning voting yes, with Morgan abstaining.

Discussion and Consideration of Change Order #1 with Renosys in the amount of \$5,483.00 for a total contract amount not to exceed \$22,471.72:

A Staff memo dated January 30, 2009 (**attached**) outlined a recommendation to add flooring at the Soccer Complex Restrooms. Staff reported that this would be the same type of flooring that was recently approved for the Wapelhorst Aquatic Facility. Subsequent to various questions being addressed Morgan moved to approve the Staff recommendation to increase the contract with Renosys in the amount of \$5,483.00 so the proposed flooring could be added at the original Soccer Complex Restroom facility. Motion was seconded by Mudrovic. Passed unanimously.

As there was not any other business to discuss Morgan moved for **Adjournment** at 7:26 pm. Motion seconded by Mudrovic. Passed unanimously.

Park Board Work Session Meeting: February 04, 2009

Respectfully Submitted,

Lyn Porterfield - President

Matthew Seeds - Secretary