

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
JULY 01, 2009

The meeting was Called to Order by President Porterfield at 6:00pm in the American Legion Room _ Memorial Hall. Roll Call noted the following present for the meeting:

Park Board _ Don Borgmeyer, Valerie Lanning, Kathy Mudrovic, Jan Myers, Lyn Porterfield, Matthew Seeds, John Walendy and City Council Liaison Laurie Feldman present for Roll Call; with Don Morgan and Tom Smith absent.

Others _ Maralee M. Britton - Director Parks and Recreation, Larry W. Henderson - Asst. Director Parks & Recreation, and Jim Phillips - Maintenance Superintendent.

Verbal Petitions/Public Comments and Response: None.

Staff Reports/Presentations: None.

Items for Discussion and/or Action:

Elections of Officers. Seeds moved that the Election of Officers be tabled and this topic be addressed at a Special Work Session Meeting to be held on July 22, 2009. Seconded by Borgmeyer. Passed unanimously.

Appointment of Liaisons, Committees and Adopt-A-Park. Addressed first was the **Adopt-A-Park Drawing**. This resulted in the Board Members getting the following parks for 2009-10 as noted below:

LYN PORTERFIELD	FRONTIER - BERTHOLD - KISTER
JOHN WALENDY	JAYCEE - SCHNEIDER/KIWANIS
MATTHEW SEEDS	POINT DuSABLE (Blanchette Landing - Regot - Bales Areas)
DON MORGAN	WAPELHORST - OAK GROVE - VOGT BROTHERS
JAN MYERS	McNAIR - WESTWINDS
DON BORGMAYER	SOCCER COMPLEX - FOX HILL - BOSCHERT GREEWAY
TOM SMITH	HEATHERBROOK - WOODLANDS - SCHAEFER
KATHY MUDROVIC	BLANCHETTE - FRENCHTOWN
VALERIE LANNING	BOONSLICK -CIRCLE DRIVE -FOUNTAIN LAKES

Adopt-A-Council Person. This item was held until the next Regular Meeting, as was the **Appointment of Liaisons & Committees.**

Change Order #1 with John Rufkahr Concrete Company in an amount of \$21,200 with a total amount not to exceed \$50,410. A Staff memo dated June 23, 2009 (**attached**) was reviewed, which recommended this Changer Order. Seeds moved for approval of Changer Order #1. Seconded by Mudrovic. Passed unanimously.

Contract with McConnell and Associates for the McNair Park Multi Purpose Sports Court Project in an amount not to exceed \$302,584.00. A Staff memo dated June 23, 2009 (**attached**) was reviewed, which recommended the proposal from McConnell and Associates. Lanning moved for approval of the recommended McConnell and Associates Proposal. Seconded by Mudrovic. Passed unanimously.

Transfers over \$5,000.00. A Staff memo dated June 23, 2009 (**attached**) was reviewed which recommended adding \$35,000 to the Sports Court Project. Borgmeyer moved to approve the recommended Transfer. Motion seconded by Lanning. Passed unanimously.

Contract with Turf Professionals Equipment Company for the purchase of a Toro 5900 in an amount not to exceed \$74,895.00. A Staff memo (**attached**) was reviewed which recommended the bid from Turf Professionals.

Mr. Mike McNeil and Brian McCoy were then recognized as visitors. It was noted that Mr. Brian McCoy was the Sales Manager for Birkey's Golf and Turf Company. He stated that they had submitted the low bid, offering a Jacobsen 9016 Wide Area Mower. Mr. McCoy introduced Mr. Mike McNeil who is the St. Charles Area Sales Person from Birkey's. Mr. McCoy then expressed his displeasure with not being selected and recommended for the purchase of the new mowing equipment. Mr. McCoy talked extensively about how great the Jacobsen Mower was, while verbally discrediting the Toro Mower, which was recommended by Staff. After Mr. McCoy's comments were completed Staff explained the various reasons why the Toro was being recommended vs the Jacobsen. One of the main reasons was the Jacobsen product did not meet the specifications. With the comments and discussion complete Borgmeyer moved to approve the

Staff recommendation for the purchase of the Toro 5900 Mower. Motion seconded by Seeds. Passed unanimously.

Contract with Norco Soccer Club which is a Concessions Labor Agreement for the Norco Soccer Tournament on August 28 thru 30, 2009 in an amount not to exceed \$8,500. A Staff memo dated June 24, 2009 (**attached**) was reviewed which recommended the agreement with the Norco Soccer Club. Lanning moved to approve the recommended contract. Motion seconded by Mudrovic. Passed unanimously.

Inclusion Coordinator Contract with the Recreation Council of Greater St. Louis for Inclusion Services in an amount not to exceed \$7,207.37. A Staff memo dated June 29, 2009 (**attached**) was reviewed which recommended the agreement. Seeds moved to approve the recommended contract. Motion seconded by Walendy. Passed unanimously.

Meeting Minutes:

Regular Parks and Recreation Board Meeting Minutes from the June 03, 2009 Meeting. Porterfield noted a few typographical corrections. With this completed Borgmeyer moved for the Regular June 3, 2009 Meeting Minutes to be approved as corrected. Motion Seconded by Lanning. Passed unanimously.

Consent Agenda:

The Consent Agenda topic was then addressed, which included the following:

7.A. Calendar Call for Meetings

7.B. Finance

- 1) May Budget Worksheet
- 2) Transfers Under \$5,000

7.C. Communications

- 1) Projects Report.
- 2) "History on Tour," by Kalen Ponche; Suburban Journals, June 16, 2009
- 3) "Committee begins new look at Frontier Park pavilion idea" by Mark Schlinkmann; St. Louis Post Dispatch, June 23, 2009
- 4) Group mulls adding pavilion to Frontier Park," by Kalen Ponche; Suburban Journals, June 23, 2009

Seeds requested that item 7.A. **Calendar Call for Meetings and 7.C.3. "Committee begins new look at Frontier Park pavilion idea" by Mark Schlinkmann; St. Louis Post Dispatch, June 23, 2009 be removed.** With that complete, Seeds moved to receive the rest of the Consent Agenda Items. Motion seconded by Walendy. Passed unanimously.

Items Removed from the Consent Agenda

Regarding the Calendar, Seeds asked that the Special Work Session Meeting be added to the Calendar on July 22, 2009. With that noted Borgmeyer moved that this Consent Agenda Item be received. Motion seconded by Seeds. Passed unanimously.

The **"Committee begins new look at Frontier Park pavilion idea"** was then addressed. Seeds asked that Staff provide an update on this item. When completed Seeds moved that this Consent Agenda Item also be received. Motion seconded by Walendy. Passed unanimously.

President's Announcements and Reminders:

Porterfield stated that as previously reported that the **Park Board Meeting Schedule had been Changed for the Summer of 2009.** He reported that from May through September the Regular Park Board Meeting and the Work Session would be combined and it would be held on the 1st Wednesday of every Month.

Director's Report:

Staff reported that a few **Thank You's** were received during the month. The first was from Ms. Breckner who went on the Washington D.C. Trip. She thanked the Staff for a job well done. The next Thank You was from Mrs. Bickette. It was a thank you to the Blanchette Aquatic Facility Staff for the professional manner in which they conduct business.

The next agenda item was concerning the **Frontier Park Pavilion and Restroom Update** which was presented by Staff.

Staff then gave a brief **General Department Update.** The first item noted was that the pools were all open and did well when the temperatures were high. Staff then reported that the registrations were going very well. It was then reported that the summer ball leagues will be wrapping up at the end of July

and early August. Staff then reported that the Motorcycle Trip will leave on July 9, 2009 for the "Ride to the Rockies". Staff then reported that discounted tickets are available for Six Flags.

Board Member Comments:

Seeds asked if the Bicentennial Stickers were available in the Park Office. Staff reported that they were.

Council Meetings' Action w/Park Considerations & Council Liaisons' Comments: Council Person Feldman reported that permanent recycling containers have been added to the gate areas of Frontier Park on Riverside Drive.

Park Board Liaisons' Comments:

Foundation Report: None.

Cemetery Report: None.

Legislative Report: None.

Adopt-A-Park - Board Member Observations Pertinent to Facilities, Progress and Services within the Park System:

Porterfield indicated that both McNair and West Winds looked good.

Walendy was next reporting that Blanchette and French Town both looked good.

Seeds reported that Frontier Berthold, & Kister all looked great.

Myers indicated that Point DuSable Park which includes Blanchette Landing, Regot, and Bales Areas all looked good.

Borgmeyer noted Boone's Lick, Circle Drive or Fountain Lakes all looked good.

Mudrovic then stated that she did not make it to Oak Grove but Wapelhorst looked very good.

Lanning then reported that the Soccer Complex and Fox Hill look good.

Closed Session: None

Seeds moved for **Adjournment** at 6:59pm. Seconded by
Mudrovic. Passed unanimously.

Board Meeting: July 03, 2009

Respectfully Submitted,

Lyndel H. Porterfield _ President
Jan Myers _ Secretary