

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
June 17, 2010

The meeting was Called to Order by President Walendy at 6:00pm in the American Legion Room at Memorial Hall. Roll Call noted the following present for the meeting:

- Park Board** - Valerie Lanning, Laura Lyon, Mary Ann Ohms, Tom Probst, Tom Smith, John Walendy, present for Roll Call; with Don Morgan, Kathy Mudrovic, and T. J. Slattery absent.
- Others** - Maralee M. Britton - Director Parks and Recreation, Todd Kassabaum - Chief Park Ranger, Sergeant Jokerst - Ranger Division, Christina Gonzales - Ranger Division, Matthew Seeds - Mayors Office, Monica McCarthy - Administrative Staff, Brita Weight - Inclusion Coordinator. John Zimmerman - Public Works Department and several family and friend of Ranger Gonzales and Sergeant Jokerst.

Verbal Petitions/Public Comments and Response: None.

Staff Reports/Presentations:

Sergeant Jokerst and Ranger Gonzales received several awards and commendations for going above and beyond the call of duty. Chief Kassabaum presented them with the Life Saving Award and Anne Zerr, State Representative for District 18, presented each with a proclamation from the Missouri House of Representatives.

Items for Discussion and/or Action:

Missouri Wastewater Treatment Plant Upgrade. John Zimmerman, Public Works Department provided an overview of the upgrades to the Wastewater Treatment Plant. All areas of Bales Park disturbed by the project will be repaired to existing or better conditions. The Department of Public Works has accepted the Parks Department requirements for construction of a 48-inch Gravity Effluent Sanitary Sewer Outfall (**attached**). Smith made a motion to accept the Wastewater Treatment Plant upgrade. Seconded by Ohms. Passed unanimously.

Contract Labor Agreement with Recreation Council of Greater St. Louis not to exceed \$7,207.37. A Staff memo dated June 11, 2010 (**attached**) recommends to approve the contract for Contract Labor

Agreement. Brita Weight, Inclusion Coordinator, provided a brief overview of inclusion services within our department. Upon conclusion of the presentation, Lanning moved to approve the contract. Second by Smith. Passed unanimously.

Global Tower Partners License Agreement. A Staff memo dated June 11, 2010 (**attached**) recommends to approve the lease space for the radio equipment building and antenna placement. Smith moved to accept the agreement. Seconded by Lyon. Passed unanimously.

Contract with Ross & Baruzzini. At this time it was decided to bring this proposal to the P&D Committee for discussion. This contract will be brought to the next Work Session meeting.

Meeting Minutes:

The Parks and Recreation Board Work Session Meeting Minutes from May 5, 2010 and the Regular Meeting Minutes from May 20, 2010 were reviewed. Smith moved that the Minutes be approved with corrections made. Motion seconded by Lyon. Passed unanimously.

Consent Agenda:

The Consent Agenda topic was then addressed, which included the following:

- 7.A. Calendar Call for Meetings
- 7.B. Finance
 - 1) April Budget Worksheet
- 7.C. Communications
 - 1) Projects Report.

Walendy asked if anyone wanted to remove any item for discussion. Lanning moved for a motion to approve the Consent Agenda as presented. Motion seconded by Smith. Passed unanimously.

President's Announcements and Reminders: None.

Director's Report:

Britton reported that Day Camps are full. Pools are running smoothly. Passport usage is up 300 people so far since the passage of the St. Peters shared services agreement.

An offer has been made for the Assistant Director-Shared Services position. Waiting for testing to be completed. Expected starting date is July 26, 2010.

Board Member Announcements and Reminders: None.

Council Liaison Announcements and Reminders: None.

Park Board Liaisons' Comments:

Foundation Report: None.

Cemetery Report: None.

Legislative Report: None.

As there was not any other business to discuss Smith moved for the meeting to **Adjourn** at 7:10 pm. Seconded by Lanning. Passed unanimously.

Meeting: Jun 17, 2010

Respectfully Submitted,

John Walendy - President

Valerie Lanning-Secretary