

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
March 21, 2012**

The meeting was Called to Order by President Slattery at 6:03pm in the Meeting Room in Memorial Hall. Roll Call noted the following present for the meeting:

Park Board - TJ Slattery, John Walendy, Tom Probst, Valerie Lanning, and Linda Roche were present. Tom Smith, Laura Lyon, Kathy Mudrovic were absent.

Others - Maralee Britton - Director
Chris Atkinson - Assistant Director
Nick Donze - Maintenance Superintendent
Gary Gerber - Park Operations Foreman
Kerin Abbey - MO' Cowbell Half Marathon Chair

Britton introduced new Park Operation Foreman Gary Gerber to the Park Board. Gary gave some background on his work experience. The Board welcomed Gary. Britton also informed the Board that Adam Boshears has been hired as a full time Maintenance I employee. He was a part time employee previously.

Verbal Petitions/Public Comments and Response:

A. MO' Cowbell Request.

Ms. Abbey explained that the event organizers would like to be able to start their event at 7:00am in Frontier Park. Current policy is that no events/amplified announcements can begin before 8:00am. Abbey explained that an earlier start time would allow them to clear City streets earlier and have them open to the public. Probst moved to approve the request form MO' Cowbell. Seconded by Lanning. Passed unanimously.

Staff Reports/Presentations: None

Items for Discussion and/or Action: None

Meeting Minutes:

A. Parks & Recreation Board Work Session Meeting Minutes, February 1st, 2012.

Lanning moved to approve the minutes as presented. Seconded by Walendy. Passed unanimously.

B. Parks & Recreation Board Meeting Minutes, February 15th, 2012.

Lanning moved to approve the minutes as presented. Seconded by Probst. Passed unanimously.

C. Parks & Recreation Board Meeting Minutes, March 7th, 2012.

Walendy moved to approve the minutes as presented. Seconded by Probst. Passed unanimously.

Consent Agenda (Items to be received):

The Consent Agenda topic was then addressed, which included the following:

A: Year to date financial worksheet.

Probst requested that the financial worksheet be removed for discussion. Seconded by Lanning. Passed unanimously.

Items Removed from the Consent Agenda:

A: Year to date financial worksheet

Probst requested that a Finance Committee meeting be set up within the next 30 days to go over the work sheet and CIP. Would like to see something that is easier to understand.

Motion was made by Probst to receive the Year to date Financial Work Sheet. Seconded by Roche. Passed unanimously.

Presidents Announcements and Reminders: None

Directors Report:

Britton informed the Board that the new summer 2012 Brochure has been mailed. Also let Board know about Teen Summer Trips that were planned and that surveys were going to be done for programs and trips so staff can get a better sense of where seniors would like to go on future trips. Also trying to get a better way to communicate with our senior citizens to get information to them and ideas from them. Lanning asked if was possible to get brochure down at the tourism office.

Board Member Announcements and Reminders:

Probst asked for an update on the 110 acre property project. Atkinson explained that staff had received a proposal from a consultant to the permitting process and that staff had yet to study it.

Lanning updated the Board that a company called "Name Quest" had volunteered their services to study and suggest possible names for the playground in Jaycee Park. There would be no cost to the City.

Council Liaison Announcements and Reminders: None

Park Board Liaisons Comments:

Foundation Report: None.

Cemetery Report: Lanning said the new renovation is a huge improvement over what was there before.

Legislative Report: None.

At 6:44pm President Slattery made a motion to go into Closed Session in relation to (D)Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment (RSMo 610.021.13). Seconded by Lanning.

Roll Call - Lanning - Yes, Slattery - Yes, Walendy - Yes, Roche - Yes, Probst - Yes.

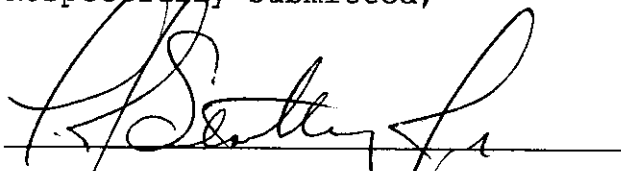
Entered into Closed Session.

At 7:05pm Probst made a motion to return to the regular meeting and end the Closed Session. Seconded by Lanning.

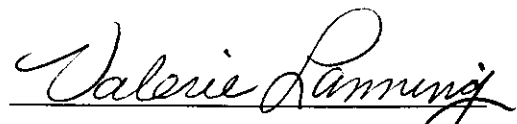
As there was not any other business to discuss Lanning moved for **Adjournment** at 7.06 pm. Motion was seconded by Walendy. Passed unanimously.

Meeting: March 21st, 2012

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "T.J. Slattery", written over a horizontal line.

T.J. Slattery - President

A handwritten signature in cursive script, appearing to read "Valerie Lanning", written over a horizontal line.

Valerie Lanning-Secretary