

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD
May 2nd, 2012**

The meeting was **Called to Order** by President Slattery at 6:03 pm in the American Legion Meeting Room at Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Valerie Lanning, Laura Lyon, TJ Slattery, Tom Probst, Linda Roche, Kathy Mudrovic, John Walendy and Valerie Lanning and Council Liaison Laurie Feldman were present for Roll Call and Laura Lyon and Tom Smith were absent.

Others - Maralee Britton - Director Parks and Recreation,
Chris Atkinson – Assistant Director
Nick Donze - Maintenance Superintendant
Gary Gerber –Park Operations Foreman

3. **3. Turf Management Plan Update**

See attached memo. Donze and Gerber walked the Board through the steps that have been taken so far to implement the plan. The material (Fertilizer/seed) has been purchased and the new equipment (Sprayer, aerator, infield groomer) needed to move forward should be delivered within the next 7 days. A schedule has been created for the remainder of 2012 which highlights when different activities need to take place. Slattery asked the Board to pay attention to areas in the plan where it sates (if budget allows). Those are times when additional funding will need to be transferred to fully execute the plan. Slattery and Walendy asked if any areas can be seeded now. Gerber and Donze said they will look to see if it possible if some fields have some down time. The Board thanked both Donze and Gerber for all of the work they have done and said they realize that the true benefits of this plan might not be fully noticed for a whole year.

4. Contract with SAK Construction for the repair of a 24" water line at Wapelhorst pool in an amount not to exceed \$6,450.00*

See attached memo. Atkinson explained the need for the project and that funding was available. Walendy made a motion approving the contract. Seconded by Probst. Motion passed.

5. Contract with Fence & Deck Depot, Inc. to provide materials and install approx. 675' of 5' chain link fence along a portion of Boschert Trail Phase 2 in an amount not to exceed \$11,113.32*

See attached memo. Atkinson explained the need for the project and that funding was available. Probst made a motion approving the contract. Seconded by Mudrovic. Motion passed.

6. Jaycee Playground Update.

Atkinson informed the Board that staff just received notice that we had received \$20,000 from Missouri DNR for a scrap tire grant for the playground project. This funding will help offset the cost of the rubber tiles that will be installed on site.

Britton presented a reduced list of possible names for the playground. She requested that each board member look over the list and assign 10 total points to any of the names they liked. Board members completed the task. Staff will also be asked to complete the same task. The goal is to have a list of 2 or 3 names that will be presented at the next meeting on May 16th with the goal of choosing a name for the playground.

7. Adopt-A-Park – Board Member Observations Pertinent to Facilities, Progress and Services within the Park System:

Walendy indicated that Berthold, Kister and Frontier looked good. Thinks we may need more seen around the new restrooms.

Lanning reported that Fountain Lakes was busy and looked good. Also said Kiwanis looked so much better with the new backstops, bleacher pads and player benches.

Probst- Cemetery looked good. Passed on that a limb was down and asked about fence ownership and condition.

Roche - Wapelhorst and Schaefer look good.

Mudrovic – Her parks looked good.

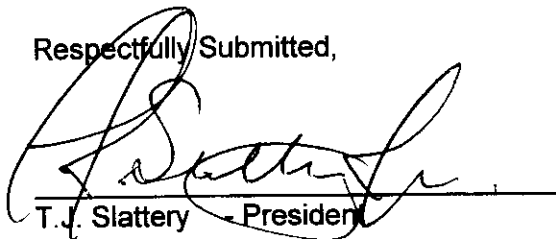
Slattery – Reported his parks looked good.

Council Liaison Feldman – More trees be planted at Vogt Brothers Park. Also asked about fishing statue that was removed due to vandalism at the pond.

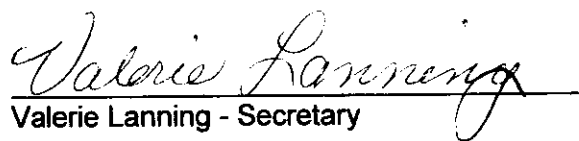
As there was not any other business to discuss Probst moved for **Adjournment** at 6:55pm. Seconded by Mudrovic. Passed unanimously.

Park Board Work Session Meeting: May 2nd, 2012

Respectfully Submitted,



T.J. Slattery - President



Valerie Lanning - Secretary

