

SAINT CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD
May 4th, 2011

The meeting was **Called to Order** by President Walendy at 6:04 pm in the American Legion Meeting Room at Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Valerie Lanning, Laura Lyon, Tom Probst, TJ Slattery, Kathy Mudrovic, John Walendy, and Council Liaison Laurie Feldman present for Roll Call; and Don Morgan, and Tom Smith absent.

Others - Maralee Britton - Director Parks and Recreation,
Chris Atkinson - Assistant Director
Kim Harnagel - Member of Public.

Discussion of Resident Request for a Dog Park in Wapelhorst

Park: See attached staff memo and supporting documentation. Ms. Harnagel requested that the Board consider placing a dog park in Wapelhorst Park. Specifically in the area next to the maintenance shop. Thought it would be a great addition to the park and offer an alternative to the Dog Park located in the north section of town. Slattery asked that she contact Councilman Weller to try and get his support since the park is located in his ward. The board said that they would consider the dog park during the next Capital Improvements Meetings.

Discussion of Festivals and Alcohol Ordinances 115.10(C), 99.15(C), 99.27(C) and Parks & Recreation Board Policy

pertaining to Special Events and Intoxicating Beverages: Britton updated the board in regards to the "Festival of Little Hills" inquiring about suspending City Ordinances and Board Policies in Frontier Park for their event. Since the intial inquiry the Festival have decided not the ask for suspension of any Board policies. They will still have "gate guards" and will not allow alcohol into or out of the park during their event. Britton also explained that she would be sitting down with Council person Ohmes and Besselman (Since the park is located in both of their wards) to discuss this issue. Slattery said that the there should be no suspensions or exemptions of the policies for

any reason. Council Liaison asked that the Board take an official position on this issue and the Board Members inform their "Council Buddies" about the stance of the board on this issue.

Discussion of Webster Park Development: See attached staff memo dated April 28th 2011. Britton and Atkinson highlighted the current drawings and designs being worked on by BAX/SWT. Discussed the trail improvements, pond improvements and the design of the update to the "old Garage" building. Slattery asked if there was a timeline for the parks total completion. Atkinson explained that once the construction documents are completed by BAX/SWT with budget numbers attached then we can begin the planning process of establishing a timeline for completing individual sections of the overall park plan. It was also suggested that next time we meet with BAX/SWT that we consider inviting Board members so that they can sit in on the meetings to get an update.

Discussion of the 100+ Acre Recreational Site: Britton updated the Board that the City Council had officially dedicated the 100+ acre property to the Park Board at their last meeting on May 3rd. The Master Plan proposals are due Wednesday March 11th. Staff will then look over proposals and then maybe also involve the 100 acre Task Team in the final decision making process. Council Liaison Feldman requested that we keep City Council informed of the progress on the park development and asked that we contact Chuck Marley and inform him that the community garden should be possible next spring.

Discussion and Consideration of a Contract with Layneco Construction Services (LCS) for Frontier Park restrooms in an amount not to exceed \$378,190*: See attached staff memo dated May 4th 2011. Britton and Atkinson explained the bid process, the higher than budgeted costs, and the available funding sources from the City to pay for this project. Also explained that \$77,270 worth of deductions has been identified by LCS and the Parks & Recreation Department that will reduce the total dollar amount of the construction project. Britton explained that legally we have to enter into a contract for the original bid price which is reflected in the contract amount of \$378,190.00. Britton and Atkinson expect a change order deduct to come before the Park Board at their May 18th meeting that will reflect the "reductions" agreed to by LCS and the Department. Lanning

moved to approve the contract with Layneco Construction Services in the amount of \$378,190.00 with the stipulation that the "Value Engineering" deductions (\$77,270.00) that we be brought to the board as a change order deduct be included as a condition. Seconded by Mudrovic. Passed unanimously.

Adopt-A-Park - Board Member Observations Pertinent to Facilities, Progress and Services within the Park System:

Walendy indicated that Jaycee and Kiwanis Park looked good.

Mudrovic indicated Frenchtown and Blanchette looked good.

Probst reported that McNair looked good. Asked about damaged "Braille Trail" signs. Britton said she would look into Lions Club being able to replace them.

Lanning reported that Frontier and Fountain Lakes parks looked good. (Asked about damaged umbrella statue.)

Lyon had not had a chance to visit her parks.

Council Liaison reported Vogt Brothers Park looked good.

Slattery asked that we try to schedule two bus tours. One around our parks and then one to parks not located within our system so that we can see some things that other Cities do. Lanning asked that we visit Zachary's playground during the tour if possible. He also requested more ranger patrols through Vogt Brothers Park if possible.

As there was not any other business to discuss Lanning moved for **Adjournment** at 7:24pm. Seconded by Mudrovic. Passed unanimously.

Park Board Work Session Meeting: May 4th, 2011

Respectfully Submitted,

John Walendy - President

Valerie Lanning - Secretary