

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
MAY 06, 2009

The meeting was Called to Order by President Porterfield at 6:00pm in the American Legion Room _ Memorial Hall. Roll Call noted the following present for the meeting:

Park Board _ Borgmeyer, Lanning, Mudrovic, Myers, Porterfield, Seeds, and Walendy, present for Roll Call; with Morgan, Smith, and City Council Liaison Feldman absent.

Others _ Asst. Director Parks & Recreation.

Verbal Petitions/Public Comments and Response: None.

Staff Reports/Presentations: None.

Action Items:

Contract with Westport Pools for the purchase of chemicals for the three aquatic facilities in an amount not to exceed \$31,050. Staff reported that this was a Joint Bid with the other Municipals Parks and Recreation Departments from the St. Charles County that have aquatic facilities. The Directors from these departments are members of the Greenspace Council and this group decided to do this joint bid process several years ago to save money on pool chemicals. A memo dated April 27, 2009 from Staff (**attached**) was reviewed which recommended the low bid from Westport Pools. Staff reported that the \$31,050 was the City of Saint Charles portion of the chemical bid. Walendy moved for approval of the recommended bid with Westport Pools. Seconded by Lanning. Passed unanimously.

Contract with Avalon Soccer Club for Labor during the Avalon Soccer Tournament in an amount not to exceed \$6,000. A Staff memo dated April 20, 2009 (**attached**) was reviewed which recommended a contract with the Avalon Soccer Club to supply concession labor. Borgmeyer moved to approve the recommended Bid & Contract. Motion seconded by Seeds. Passed unanimously.

Contract with John Rufkahr Concrete Company to provide concrete for Vogt Brothers Park in an amount not to exceed

\$29,210.00. A Staff memo dated May 01, 2009 (**attached**) was reviewed, which recommended the bid from John Rufkahr for concrete in Vogt Brothers Park. Seeds moved to approve the recommended Bid & Contract with John Rufkahr Concrete Company. Motion seconded by Mudrovic. Passed unanimously.

Request from City of Saint Charles - Police Officer Jeremy Bratton for use of Memorial Hall. A copy of Officer Bratton's letter and also a copy of a Staff e-mail dated May 5, 2009 concerning this request (**attached**) was reviewed. Staff noted that that an option could be to authorize a reduced rental rate for use of the hall or free use of the facility could also be approved. Staff stated that this was a tough call, but if the totally free usage option were to be granted such could open a flood of similar requests. Staff also indicated that they would recommend that which ever option were to be approved, this group should be responsible for the set-up and clean-up of the facility. The discussion about this request was extensive! When complete, Borgmeyer moved to approve a free use of the hall on Friday, September 25, 2009, and that the Worthy Cause Policy be re-visited at the next Planing and Development Meeting. Seconded by Seeds who asked for a Roll Call Vote, resulting in the following:

Yes - Borgmeyer, Lanning, Mudrovic, Myers, Porterfield, Seeds, and Walendy

No- None

Meeting Minutes:

Work Session Meeting held March 04, 2009. Borgmeyer moved that the Work Session Meeting Minutes be approved. Seconded by Mudrovic. Passed unanimously.

Regular Parks and Recreation Board Meeting Minutes from the March 18, 2009. Walendy moved that the Regular March Meeting Minutes be approved. Seconded by Borgmeyer. Passed unanimously.

The April 01, 2009 Work Session Meeting Minutes were considered. Lanning moved that the April 1, 2009 Work Session Minutes be approved as submitted. Motion seconded by Mudrovic. Passed unanimously.

April 15, 2009 Regular Parks and Recreation Board Meeting Minutes were then addressed. Borgmeyer moved that the Work Session Meeting Minutes be approved. Seconded by Walendy. Passed unanimously.

Consent Agenda:

The Consent Agenda topic was then addressed, which included the following:

7.A. Calendar Call for Meetings

7.B. Finance

- 1) March Budget Worksheet
- 2) Transfers under \$5,000

7.C. Communications

- 1) McNair Sport Court Task Team Meeting Minutes, March 23, 2009
- 2) "A Different World: The proper way to do business" By Scott Beck; Suburban Journals, April 25, 2009

Seeds asked that **7.A. Calendar Call For Meetings** be removed from the Consent Agenda Items for discussion. Borgmeyer then made a motion that the rest of the Consent Agenda to be approved. The motion was seconded by Seeds. Passed unanimously.

Items Removed from the Consent Agenda:

The **Calendar Call for Meetings** was then discussed. Seeds stated that he wanted to make sure the that the public knew that the **Regular Park Board Meetings would be held on the first Wednesday of each month** instead of the third Wednesday for the months of May, June, July, August, and September. Porterfield stated that he had added this item under the next agenda item which was the Presidents Report.

Staff then reported that the next **P & D Meeting** was scheduled for May 18, 2009 and was being noted as a reminder. Myers then asked that this meeting be rescheduled to May 15, 2009. When the discussion was completed the consensus indicated that the meeting would be moved as requested.

With the Consent Agenda discussion complete Borgmeyer moved that the rest of the Consent Agenda be approved. Motion seconded by Myers. Passed with Seeds voting no.

President Report:

Porterfield stated that as previously reported that the **Park Board Meeting Schedule had been Changed for the Summer of 2009.** He reported that from May through September the Regular Park Board Meeting and the Work Session would be combined and it would be held on the 1st Wednesday of every Month.

Director's Report:

Staff reported that there were not any **Thank You's** received during the month.

It was then reported that the **General Department Update** would not be presented at this meeting since it was given less than two week ago, prior to the new combined meeting schedule. Staff stated that this shortened period did not allow time to have many changes in the departmental activities for a report.

Board Member Comments: None.

Council Meetings' Action w/Park Considerations & Council Liaisons' Comments: None.

Park Board Liaisons' Comments:

Foundation Report: None.

Cemetery Report: None.

Legislative Report: Matthew Seeds reported that there is a Senate Bill 157 which is enabling legislation for the Kansas City Area to also look at doing a Tax for Parks like the Metropolitan Park District Tax here in the St. Louis Area.

Adopt-A-Park - Board Member Observations Pertinent to Facilities, Progress and Services within the Park System:

Porterfield indicated that both McNair or West Winds looked good.

Walendy was next reporting that Blanchette and French Town both looked good.

Seeds reported that Frontier Berthold, & Kister all looked good. Seeds then indicated that people are not picking up after their pets as there is quite a bit of dog waste at the ball field areas in Boone's Lick Park.

Myers indicated that she did not have anything new to report concerning Point DuSable Park which includes Blanchette Landing, Regot, and Bales Areas.

Borgmeyer noted Boone's Lick, Circle Drive or Fountain Lakes all looked good.

Mudrovic stated that Oak Grove and Wapelhorst looked fine.

Lanning then reported that the Soccer Complex is busy and looks good. She then reported that Fox Hill also looks good.

Closed Session:

Seeds moved that the Regular Board Meeting adjourn into **Closed Session, for the purpose of Sealed proposals and related documents or any documents related to a negotiated contract. (RSMo 610.021.12).** Seconded by Borgmeyer. Roll Call vote:

Aye: Borgmeyer, Lanning, Mudrovic, Myers, Porterfield, Seeds, and Walendy,

Nay: None

After the Park Board returned to **Regular Session**
Seeds moved that the meeting **Adjourn** at 6:56pm.
Seconded by Myers. Passed unanimously.

Board Meeting: May 06, 2009

Respectfully Submitted,

Lyndel H. Porterfield _ President Matthew Seeds _
Secretary