

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
November 16th, 2011

The meeting was **Called to Order** by President Slattery at 6:01pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - TJ Slattery, John Walendy, Tom Probst, Laura Lyon, Tom Smith, Valerie Lanning, Don Morgan, Kathy Mudrovic, Linda Roche and Council Liaison Ohmes were absent. Council Liaison Kneemiller was absent.

Others - Maralee Britton - Director
Chris Atkinson - Assistant Director.
Missy Hollander - Aquatic Coordinator

Verbal Petitions/Public Comments and Response:

A. Dan Foust, Oktoberfest Committee.

Postponed until December meeting.

Staff Reports/Presentations: None

Items for Discussion and/or Action:

A) Contract with Laclede Gas Company for Webster Park in the amount of \$8,950.00*

See attached memo. Atkinson explained that the old house had no gas service and ran from a propane tank. New line is needed to get access to gas for amenities in the park. Probst moved to approve the contract. Seconded by Morgan. Passed unanimously.

B) Recommendation to purchase from John Fabick Tractor for a tree chipper at Oak Grove Cemetery in an amount of \$28,503.00*

See attached memo. Atkinson explained that although this bid was not the low bidder they met all of the specification requirements whereas the low bidder did not. This chipper would replace one that is currently located at the cemetery. Morgan moved to approve the purchase contract. Seconded by Walendy. Passed unanimously.

C) Transfers over \$5000*

See attached memo. Britton explained the need to make the transfers. Lanning moved to approve the transfers. Seconded by Morgan. Passed unanimously.

D) Aquatic Center Operations*

See attached memo. Britton explained that this was a process that occurs every year when we look at all of our fees. Hollander reported that she researched surrounding facilities and included their fees in the memo. Probst moved to approve the 2012 daily admission and season pass rates. Seconded by Morgan. Passed unanimously.

Meeting Minutes: None

Consent Agenda (Items to be received):

The Consent Agenda topic was then addressed, which included the following:

A. Edward Bryant Correspondence

Lanning requested that we discuss this email.

Items Removed from the Consent Agenda:

A. Edward Bryant Correspondence

Lanning asked if prohibiting smoking was even a possibility. Board members and staff felt that this was not a significant issue and would be nearly impossible to enforce. Morgan said that when he was involved in Little League that group passed a policy that did not allow smoking during their scheduled game times. Board members thought that maybe SCCYSA could possibly look into the request and adopt a policy if they felt it was an issue during their games. Walendy asked that we maybe contact Mr. Bryant to update him on what was discussed at the meeting.

Lanning made a motion to approve the Consent Agenda Items. Motion seconded by Probst. Passed unanimously.

President's Announcements and Reminders: None

Director's Report:

- a. **Thank You's** Britton highlighted the thank you letter that was received from a member of the public.
- b. **General Update.** Mentioned that the Board Christmas party was scheduled for Thursday December 8th. Britton and Atkinson updated the board on progress at Jaycee Playground, Boschert Greenway, 110 acre and Frontier Park Restroom Projects.

Board Member Announcements and Reminders: Probst asked if staff for the next workshop meeting when we are to discuss the tours that were taken create a list of items that were discussed during the tours. Board members were also asked to email issues/topics to staff to include on the list.

Lanning said she wanted to bring up a concern that was expressed to her by a citizen. Concern was that too many banners were being placed on the fence at Frontier Park. Britton said entities should request permission from department before placing information on fence and some do not. Staff will make sure to do more checks in the future.

Council Liaison Announcements and Reminders: Ohms mentioned that due to safety concerns the issue of placing a turn lane on Ruth Drive and installing "No Parking" on Droste was passed at the City Council on November 15th. Britton said that letters will go out to groups who use McNair Park to make them aware of this change.

Park Board Liaisons' Comments:

Foundation Report: Mudrovic mentioned Beer and Chicken Dance was scheduled January 27th. Board members need to decide on number of tables and who will be attending. Slattery was going to contact Dan Foust with the information.

Cemetery Report: None.

Legislative Report: None.

As there was not any other business to discuss Probst moved for **Adjournment** at 6.59 pm. Motion was seconded by Morgan. Passed unanimously.

Meeting: November 16, 2011

Respectfully Submitted,

T.J. Slattery - President

Valerie Lanning-Secretary