

**ST. CHARLES PARK & RECREATION BOARD MINUTES**  
**WORK SESSION MEETING HELD**  
**SEPTEMBER 5TH, 2012**

The meeting was **Called to Order** by President Slattery at 6:04 pm in the American Legion Meeting Room at Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Valerie Lanning, TJ Slattery, Laura Lyon, Tom Probst, John Walendy, Mike Ryan, Kathy Mudrovic, Valerie Lanning, Linda Roche, Tom Smith and Council Liaison Bridget Ohmes were present for Roll Call.

Others - Maralee Britton - Director Parks and Recreation,  
Chris Atkinson – Assistant Director

**Purchase with Supreme Turf for 05-10-30 fertilizer and grass seed to be used this fall for the athletic field turf management project in an amount not to exceed \$12,440.00\***

See attached memo. Atkinson explained the purchase. Product would be used for the fall application of the turn management plan. Probst moved to approve the purchase. Seconded by Lanning. Passed unanimously.

**Purchase with Heavy Duty Equipment for 24-4-12 fertilizer and to be used this fall for the athletic field turf management project in an amount not to exceed \$5,766.91\***

See attached memo. Atkinson explained the purchase. Product would be used for the fall application of the turn management plan. Lanning moved to approve the purchase. Seconded by Walendy. Passed unanimously.

**Purchase of a 24'x34' pavilion for Frontier Park from Porter Corp/Poligon C/O Hutchinson Recreation in an amount not to exceed \$27,136.00\***

See attached memo. Atkinson explained the purchase. Pavilion would be located on the north end of Frontier Park. Atkinson explained that this was just the purchase of the pavilion. He would be returning to the Board with an installation price and also a price for the asphalt trail install in the near future. Lyon moved to approve the purchase. Seconded by Lanning. Passed unanimously.

**Discussion of Parks & Recreation Board Meeting Location\***

Britton and Slattery explained that Councilmen Beckering had suggested moving the Park Board meetings to City Hall. The board discussed at length the topic. Main concerns were that Wednesday's were not always available at City Hall. Board felt strongly that they should keep the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday meeting days. (Consistency for the public and Board members calendars.). Slattery said he feels that the Parks Board should meet in the Parks. Several other Boards and Commissions do not meet in City Hall. The Board agreed that they were fine with the meetings being taped by the Media Department if the City chose that they wanted to do that. (Since it was the City the stopped recording the meetings several years ago). Lanning made a motion to keep the meetings on a Wednesday evening and at Memorial Hall. Seconded by Probst. Passed unanimously.

**Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Walendy indicated that Berthold, Kister and Frontier looked good. Frontier looked "stressed".

Lanning reported that Fountain Lakes was busy and looked good. Said some trails in Fountain Lakes need worked on.

Probst- Cemetery looked good (Saw some dead trees), Circle Drive and Booneslick he saw no people using them.

Lyon reported that the Dog Park, Frenchtown and DuSable looked good.

Slattery – Vogt Brothers and Schaefer looked good. Requested we cut "natural areas" at Vogt brothers. Would also like to compliment our horticultural staff for managing to keep so many trees alive.

Ryan – Fox Hill looks good, Mueller Complex looks good, some issues with the trails towards the back.

Roche – Had not visited her parks.

Mudrovic – Westwinds quiet, Jaycee looked good and McNair looked good.

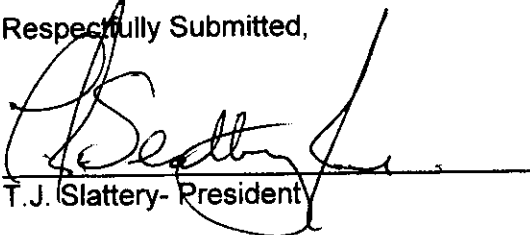
Smith – Blanchette and McNair look good.

Lanning also asked if there was any way that the Board could recognize the staff involved with Cops Camp. Asked if there is any kind of National award we could submit. Staff said they would check into it.

As there was not any other business to discuss Lyon moved for **Adjournment** at 6:52pm. Seconded by Mudrovic. Passed unanimously.

Park Board Work Session Meeting: September 5th, 2012

Respectfully Submitted,



T.J. Slattery - President



Valerie Lanning - Secretary