



EMPLOYMENT OPPORTUNITY

Job Titles	Part-time Seasonal Parks Positions (See Classifications Below)
Department	Parks and Recreation Department
Posting Date	January 1, 2017
Closing Date for Resumes/Applications	Open until the positions are filled
Starting Pay	See Rate Ranges for Each Classification Listed Below
Status	Seasonal Part-time

The City of Saint Charles Parks and Recreation Department is recruiting for part-time and seasonal summer workers for a variety of positions. Applicants over 21 years of age who are interested in working during the summer are encouraged to apply. Minimum age of acceptable applicants is age 16 by the date of hire.

Seasonal Park Rangers: Hourly rate range \$13.00 - \$16.00 per hour. Patrols city parks License to practice law enforcement duties in a first class county and city as prescribed by the Missouri Department of Public Safety Police Officers Standards in Training program (POST) required. All applicants must be a minimum of 21 years of age or older at the time of employment and possess or are able to obtain by date of hire a valid drivers' license without record of suspension or revocation in any state. Felony convictions and disqualifying criminal histories are not permitted. Prior to employment, applicants will be free of tattoos/brands that would be visible on the head, neck, hands, arms while wearing uniform apparel inclusive of short sleeve shirts and/or shorts, as well as civilian attire while on duty.

Concession Stand Workers/Lead Concession Attendants: Hourly rate starts at \$7.80 per hour. Positions are available at most St. Charles athletic field locations. Hours vary by location and shift assigned. Must be able to prepare and serve snack bar type food to the public. Lead attendant positions require minimum of 21 years of age to serve beer at the concession stands, with starting pay of \$8.60 per hour.

Bartender: Hourly rate starts at \$13.00 per hour. Must have a working knowledge of beer and wine and ability to pour drinks to customers satisfaction. Shifts are nights and weekends (4 p.m.-1 a.m.) and often require light janitorial and cleaning duties to keep facility stocked. All applicants must be a minimum of 21 years of age or older at time of employment

Day Camp Counselors: Hourly rate starts at \$7.80 per hour. Positions are available at Blanchette and Wapelhorst Parks for the Parks Day Camp Program. Day camps operate during the day only on a Monday through Friday schedule for approximately 10 weeks. Ideal summer positions for college students who are majoring in education or teachers who are off on summer break.

Youth Sports Instructors: Hourly rate starts at \$8.05 per hour. Positions are working with children ages 4-12 including instruction for a variety of sports and activities. Mostly evenings (5:00-8:30 p.m.) Monday – Thursday. Looking for energetic people with positive attitudes that enjoy working with children.

Cashiers and Lifeguards: Hourly rate starts at: Cashiers \$ 7.80 per hour, Lifeguards \$8.05 per hour. City Aquatic Facilities are in need of both Lifeguards and Cashiers. Training is provided for lifeguards, however, applicants are responsible for the \$150.00 tuition and license fee. Applicants must be able to work in the sun and pass required Lifeguard training. Contact Missy Hollander for more information on Lifeguard Training at 636-949-3369.

Seasonal Parks Maintenance/Construction Workers: Hourly rate starts at \$9.45 per hour. Positions support the City parks to perform general maintenance and light construction type duties. Responsibilities include but are not limited to: grass mowing and general turf maintenance, litter and trash control/removal, janitorial work, installation and maintenance of trees and landscape plantings, light building construction and renovation work, as well as other miscellaneous park grounds and facility maintenance functions. All applicants must be a minimum of 18 years of age or older at the time of employment and possess or are able to obtain by date of hire a valid drivers' license.

Contact Information

Interested applicants should submit an application to: City of Saint Charles Human Resources Department, 200 North Second Street, Suite 301, Saint Charles, MO 63301. Hours of operation are Monday through Friday 8:00 am to 5:00pm. Employment applications can also be downloaded from the City's website and faxed to Human Resources at (636) 940-4606. Website address for the employment application is: <http://www.stcharlescitemo.gov>