

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD
April 4th, 2012**

The meeting was **Called to Order** by Vice-President Walendy at 6:02 pm in the American Legion Meeting Room at Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Valerie Lanning, Laura Lyon, Tom Probst, Linda Roche, Kathy Mudrovic, John Walendy and Valerie Lanning and Council Liaison Laurie Feldman were present for Roll Call and TJ Slattery and Tom Smith were absent.

Others - Maralee Britton - Director Parks and Recreation,
Chris Atkinson – Assistant Director
Teresa Martchink – Recreation Coordinator
Nick Donze - Maintenance Superintendent
Mary Ann Ohms – City Council Person, Ward #1
Tony Caruso – Representing group requesting Pump Track

3. Recommendation to purchase a John Deere 997 Commercial diesel 60” rear discharge mower from John Deere Company for Oak Grove Cemetery in an amount not to exceed \$14,713.60*

See attached memo. Atkinson explained the purchase and that \$18,000 was budgeted from the purchase. Probst made a motion approving the purchase. Seconded by Mudrovic. Motion passed.

4. Change Order #1 with John Rufkahr Jr. Concrete Company. Adding \$15,505.00 to the original contract amount of \$21,805.00. New contract amount will be \$37,310.00*

See attached memo. Atkinson explained the project and that funding was available to add the additional work to the project. Lanning made a motion approving the change order. Seconded by Mudrovic. Motion passed.

5. Change Order #1 with Custom Design Fence & Deck. Adding \$6,503.00 to the original contract amount of \$120,900.00. New contract amount will be \$127,403.00*

See attached memo. Atkinson explained the project and that funding was available to add the additional work to the project. Lanning made a motion approving the change order. Seconded by Mudrovic. Motion passed.

6. Consideration of request by Discovery Expedition of St. Charles*

See attached memo. Britton explained the request. Probst made a motion approving the request. Seconded by Lyon. Motion passed.

7. Discussion of Bicycle Pump Track

Mary Ann Ohms introduced Tony Caruso to the Park Board. Mr. Caruso owns and operates the Bike Stop Café in Frenchtown and is an avid bike enthusiast. Mr. Caruso showed a video and presented his idea of creating a small pump track in the Frenchtown neighborhood. He believes that the neighborhood supports the creation of a track and has garnered support from local business owners to donate time and equipment that would be needed to create and maintain the pump track. Staff and the Board had questions about safety, liability and any permits that would be required to create the track in the chosen location. Board member Lyon suggested considering areas that the Park already had dedicated since this piece of property would need to be dedicated by the City to Parks. Staff said they would like into the liability, examples of Volunteer MOU's and any permits that would be needed and report back to the Board and Mr. Caruso.

8. Adopt-A-Park – Board Member Observations Pertinent to Facilities, Progress and Services within the Park System:

Walendy indicated that Berthold, Kister and Frontier looked good.

Lanning reported that Fountain Lakes was busy and looked good. Also said Kiwanis still needed some work.

Probst- Cemetery looked good. Asked about damaged fencing at Cemetery. So did Circle Drive and Booneslick.

Lyon reported that the Dog Park and DuSable looked good. Mentioned there was a problem with the gates into the north portion of the dog park.

Roche - Wapelhorst and Schaefer look good.

Mudrovic – Hade made no visits.

Council Liaison Feldman took time to thank Teresa Martchink for creating the Teen Advisory Board.

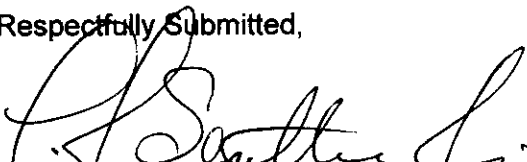
Nick Donze gave the Board an update on the mowing schedule.

Britton informed the Board that a grand opening/dedication of Boschert Greenway Phase II had been tentatively scheduled for June 15th.

As there was not any other business to discuss Probst moved for **Adjournment** at 7:12pm. Seconded by Lyon. Passed unanimously.

Park Board Work Session Meeting: April 4th, 2012

Respectfully Submitted,



T.J. Slattery - President



Valerie Lanning - Secretary