

**ST. CHARLES PARK & RECREATION BOARD MINUTES**  
**WORK SESSION MEETING HELD**  
**AUGUST 1<sup>ST</sup>, 2012**

The meeting was **Called to Order** by President Slattery at 6:02 pm in the American Legion Meeting Room at Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Valerie Lanning, TJ Slattery, Laura Lyon, Tom Probst, John Walendy, Mike Ryan, Kathy Mudrovic, Valerie Lanning and Council Liaison Bridget Ohmes were present for Roll Call and Linda Roche & Tom Smith was absent.

Others - Maralee Britton - Director Parks and Recreation,  
 Chris Atkinson – Assistant Director  
 Nick Donze – Maintenance Superintendant  
 Gary Gerber – Park Operations Foreman

**Request from Boone Center Inc. to hold the 2013 Wing Ding Event in Frontier Park on Thursday, June 6.**

See attached memo. Britton explained the request. The event used to be held in St. Charles and then moved out of town. They would like to move back to St. Charles and try Frontier Park as a location. Accommodations have been made with the Municipal Band. Britton recommended that the Board allow Boone Center Inc. to bring their event to Frontier Park in 2013. IF successful this event could return the 1<sup>st</sup> Thursday of June every year. Probst moved to approve the request from Boone Center Inc. Seconded by Lyon. Passed unanimously.

**Turf Management Plan Update**

See attached memo. Donze & Gerber updated the Board on the progress of the turf management plan. To date over \$65,000 has been expended on purchasing new equipment and purchasing seed, fertilizer and replacement irrigation parts. Unfortunately the drought conditions this summer have not helped the situation and additional seeding/fertilization has been [postponed until we have more favorable weather. Funding is in place for the fall to continue the plan. Slattery asked staff to pass on the Boards thanks to the horticulturists for the effort they have made to keep the flower/planting beds looking good in the tough conditions. Britton informed the Board that staff is looking into options on how to reuse the water that currently is in McNair and Blanchette pools. Possibility of using pumper trucks to drain water that can then be used for irrigation elsewhere.

**Change Order #1 with Landesign LLC. Adding \$113,850.00 to the original contract amount of \$137,912.00 to add the water feature to the Discovery Playground Project for a new contract amount not to exceed \$251,762.00**

See attached memo. Atkinson explained to the Board the need for the Change Order. CO was requested by Staff to be able to complete the water feature element of the playground. Lanning moved to approve the Change Order request. Seconded by Lyon. Passed unanimously.

**Contract with Thoele Asphalt Company to provide materials and install asphalt at the Discovery Playground project in an amount not to exceed \$26,000**

See attached memo. Atkinson explained to the Board the request. Lanning moved to approve the Contract request. Seconded by Probst. Passed unanimously.

## **Election of Officers**

Secretary Lanning opened nominations for the President of the Park Board. Walendy nominated Slattery. Nomination seconded by Probst. Passed unanimously.

Secretary Lanning opened the nominations for Vice President of the Park Board. Slattery nominated Lyon. Nomination seconded by Walendy. Passed unanimously.

Secretary Lanning opened the nominations for Secretary of the Park Board. Lyon nominated Lanning. Nomination seconded by Probst. Passed unanimously.

Secretary Lanning opened the nominations for Treasurer of the Park Board. Slattery nominated Probst. Nomination seconded by Lyon. Passed unanimously.

The 2012-2013 Officers of the Park Board are:

President –	TJ Slattery
Vice-President –	Laura Lyon
Secretary -	Valarie Lanning
Treasurer -	Tom Probst

## **Appointment of Liaisons, Committees and Council Buddies**

### **Council Buddies:**

Slattery – Mayor Faith, Council President Feldman, Park Board Liaison Ohmes and Alternate Beckering.

Lyon – Mary Ann Ohms

Ryan – Mike Klinghammer

Lanning – Tom Besselman

Mudrovic – Michael Weller

Roche – Jerry Reese

Probst – Mary West

Walendy – Ron Stivison

Smith – Dave Beckering

### **Task Teams:**

Webster – Smith, Roche, Lyon

110 Acre – Smith, Probst, Lyon, Ryan

Accessible Playground – Slattery, Lanning

### **Liaisons:**

Foundation – Mudrovic

Cemetery – Lanning

Legislative – Vacant - Staff would continue.

### **Adopt a Park:**

Slattery – Webster, Heatherbrook, Vogt Brothers & Woodlands.

Walendy – Berthold Square, Kister & Frontier

Probst – Boones lick, Circle & Oak Grove Cemetery

Lanning – Fountain Lakes, Skate Park & Kiwanis Park

Ryan – Boschert Greenway, Fox Hill, St. Charles Soccer Complex.

Smith – Blanchette, 100 Acre Park.

Mudrovic – McNair, Westwinds & Jaycee.

Lyon – Frenchtown, Jean Babtiste Point Dusable.

Roche – Schaefer & Wapelhorst.

**Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Walendy indicated that Berthold, Kister and Frontier looked good. Frontier looked "stressed".

Lanning reported that Fountain Lakes was busy and looked good. Appreciated the brush clearing that staff has done. Also said Kiwanis still needed some work from Public Works

Probst- Cemetery looked good. Circle Drive and Booneslick he saw no people using them.

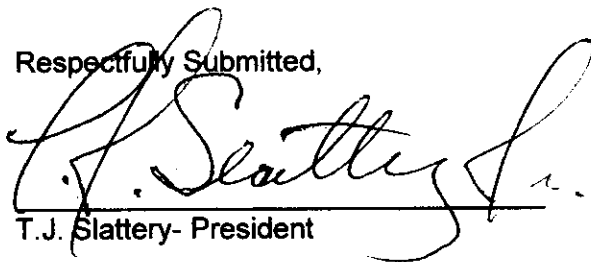
Lyon reported that the Dog Park, Frenchtown and DuSable looked good. If we have any new trees being purchased she suggested placing some in the dog park.

Slattery – Vogt Brothers and Schaefer looked good. Suggested looking into shade structures at playgrounds that have no trees due to equipment getting hot.

As there was not any other business to discuss Probst moved for **Adjournment** at 7:15pm. Seconded by Ryan. Passed unanimously.

Park Board Work Session Meeting: August 1st, 2012

Respectfully Submitted,

  
T.J. Slattery - President

  
Valerie Lanning - Secretary