

**ST. CHARLES PARK & RECREATION BOARD MINUTES**  
**WORK SESSION MEETING HELD**  
**August 5th, 2015**

The meeting was **Called to Order** by President Slattery at 6:00 pm in the American Legion Meeting Room at Memorial Hall. **Roll Call** noted the following present for the meeting:

**Park Board -** Kathy Mudrovic, Betty Barro, Valerie Lanning, TJ Slattery, Tom Smith, Mike Ryan, Bradley Nowak, Sandy Bichel and Linda Roche were present.

**Others -** Maralee Britton – Director,  
Chris Atkinson – Assistant Director,  
Todd Kassabaum–Chief Ranger,  
Don Borgmeyer – Enterprise Superintendent,  
Monica McCarthy – Administrative Coordinator,  
Nick Donze – Maintenance Superintendent,  
Missy Hollander – Aquatics Coordinator

**3. Election of Officers\***

President Slattery said that he felt it was time for someone else to be the President of the Park Board since he has been President for several years.

As Secretary of the Park Board Bichel opened the floor for nominations for President. Slattery nominated Bichel. Motion seconded by Mudrovic. Smith made a motion to cease nominations. Seconded by Barro. Motion by acclamation passed. Bichel is the new President of the Park Board.

President Bichel opened the floor for nominations for Office of Vice President. Nowak nominated Lanning. Seconded by Barro. Slattery made a motion to cease nominations. Seconded by Smith. Motion by acclamation passed. Lanning is Vice - President of the Park Board.

President Bichel opened the floor for nominations for Office of Secretary. Slattery nominated Ryan. Seconded by Roche. Mudrovic made a motion to cease nominations. Seconded by Smith. Motion by acclamation passed. Ryan is the new Secretary of the Park Board.

President Bichel opened the floor for nominations for Treasurer. Slattery nominated Smith. Seconded by Mudrovic. Slattery made a motion to cease nominations. Seconded by Mudrovic. Motion by acclamation passed. Smith is Treasurer of the Park Board.

**4. Appointment of Liaisons, Committees, Adopt a Park and City Council Buddies**

Lanning requested to remain liaison to Cemetery Board, Mudrovic requested to remain liaison to Foundation.

Nowak requested to remain on the Finance Committee. Bichel requested to serve on the Finance Committee also.

Lanning made a motion to remove the Webster Park Task Team from the Task Team list. Seconded by Nowak. Motion passed unanimously.

The following was decided through a drawing for Adopt a Park:

Mudrovic – Schaefer, Wapelhorst.  
Barro – Boones Lick, Circle Drive, Oak Grove Cemetery.  
Lanning – Berthold, Kister & Frontier  
Ryan – Boschert Greenway, Fox Hill, Soccer Complex.  
Bichel – Frenchtown, Disable, Blanchette Landing, Eco Park.  
Smith - Webster, Heatherbrook, Vogt Brothers Woodlands.  
Roche - Fountain Lakes, Kiwanis.  
Nowak - Blanchette, 110 acre.  
Slattery - McNair, Westwinds, Jaycee.

The following was decided through a drawing for Council Buddies:

Mudrovic – Bridget Ohmes  
Barro – Mary West  
Lanning – Ron Stivison, Mary Ann Ohms  
Ryan – Jerry Reese  
Bichel – Mayor, Council President, Director of Administration, Park Board Liaison.  
Smith: Rod Hermann  
Roche: Dave Beckering  
Nowak: John Hanneke  
Slattery: Tom Besselman

## **5. Discussion of Aquatic Facility Hours of Operation**

Aquatics Coordinator Hollander presented the Board with information and charts that showed what activities (open swim, classes, swim team etc) that took place at all of the different aquatic facilities. Also broke the information down by bodies of water inside each facility. The dates that all area schools go back in session was also presented as staffing the pools at this point of the year is the biggest problem.

Discussion took place with the Board members. The consensus was that if possible staff needed to extend the use of the pools to Labor Day weekend if possible.

Staff said that they would do their absolute best to try and open Wapelhorst and/or Blanchette for as long as possible. Could be for an afternoon/evening session only. Then they would continue to work on this issue during the off season to have something in place for the 2016 swimming season before the pools open.

## **6. Discussion of the Katy Depot.**

Britton presented the Board with a memo and a historical document that highlighted the history of the KATY Depot. Now that the exterior of the depot and the deck project are completed the future use of the building needs to be clarified. Three possibilities are:

“Status Quo”. Available for use as requested a sit currently is.

“Lease”. Create an RFP and see what options are presented during the RFP process. This would then put the Department in the “Landlord” business.

“Private Rentals”. A portion of the building and the deck addition would be made available for rental for a fee. Similar to other buildings that we rent out to the public. The private rental option was the preferred option by staff for several reasons. Would be another amenity available to rent through the department. We can control when it is rentable to avoid conflicts with the large special events.

The Board discussed the different options. Asked staff to do some further research on the “Private Rental” option and also on the possibility of operating a seasonal department run “Concession Area” from the north end of the depot.

Staff said they would continue the research and bring the issue back to the Board at a future meeting.

## **7. Discussion of Heatherbrook Park Construction.**

Atkinson presented the Board with some possible transfer options to remove funding from the 110 acre project development to the Webster/Heatherbrook Project. Since we lack the funding to do any part of the 110 acre park currently the option was presented to move funding over the Heatherbook Project. That would allow the culvert project, bathroom build project and the asphaltting of the parking lot and entrance road to be completed in 2015.

The Board preferred at this time to leave the funding in place at the 110 acre project.

## 8. Adopt a Park.

Lanning: Asked about the rock at Booneslick Park. Staff said it was where the new ½ basketball court would go.

Ryan: Asked about cutting Boschert Trial. Staff said it was completed today.

Barro: Blanchette looked good. Asked about the fence between the park and the church. Britton said the fence was owned by the church.

Roche: Jaycee and McNair look good.

Slattery: Good.

Smith: Good.

Ryan: Fox Hill looked good.

Lanning: Said her parks looked good and asked staff to look further into recycling in the parks.

Mudrovic: Said Frontier looked great.

Bichel: Said her parks looked good.

Nowak – Asked about the mulch at Wapelhorst. Staff said all of the rain has created issues with the mulch at several playgrounds. In the fall staff is going to eliminate some of the mulch area around the playground and seed and straw those areas. Atkinson also said he would submit a grant application for tile surfacing on a portion on the playgrounds in 2016 when funding is available.

As there was not any other business to discuss Lanning moved for **Adjournment** at 7:05pm. Seconded by Barro. Passed unanimously.

Park Board Work Session Meeting June 3rd, 2015

Respectfully Submitted,

  
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Sandy Bichel- President

  
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Mike Ryan- Secretary