

ST. CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD
August 7th, 2013

Before the meeting began everyone attending introduced themselves to the newest Park Board Member Betty Barro. She also introduced herself. The Board welcomed Betty.

The meeting was **Called to Order** by Vice President Lyon at 6:07 pm in the American Legion Meeting Room at Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Betty Barro, Sandy Bichel, Valerie Lanning, Laura Lyon, Kathy Mudrovic, Linda Roche, Tom Smith and Mike Ryan were present. TJ Slattery, Council Liaison Bridget Ohmes and Alternate Council Liaison Rod Herrmann were absent.

Others - Maralee Britton - Director Parks and Recreation,
Chris Atkinson – Assistant Director
Nick Donze – Maintenance Superintendent
Matthew Seeds – IT Director

3. Transfers over \$5,000*

Britton explained the need to make the transfer. This would temporarily move \$35,000 in funding from the Wapelhorst Concession Stand Improvements Project to the Webster Park Project. The hazardous tree removal project would then be able to begin.

Ryan made a motion to approve the request to transfer funding. Seconded by Mudrovic. Approved Unanimously.

4. Budget Amendment #3, 2013*

Britton explained the need for the budget amendment. The first portion would correct a shortfall in revenue received from the Metropolitan Parks & Recreation Sales Tax Fund. This reduction has been caused by other municipalities in the County increasing their population therefore taking a larger portion of the funding available. The amendment would reduce Metro funds by \$30,000 and reduce \$18,000 from one of the projects with funding from that tax fund. (110 acre site). The second part would add \$35,000 to the Webster Park Project budget from the undesignated fund balance.

Lanning made a motion to approve Budget Amendment #3. Seconded by Smith. Approved Unanimously.

5. Discussion Playground Rules and Regulations

Britton presented the current rules and regulations that exist within the City and/or Parks. This discussion arose from a few complaints by park patrons about dogs on playgrounds. Some of the issues have been in regards to dog waste and "vicious dogs." Britton highlighted the ordinance's already on the books that deal with those issues. A discussion took place about restricting animals/dogs from being allowed actually on the playground equipment. Both the pros and cons were discussed. The Board requested that staff do some additional research on how other municipalities handle this issue. Staff will report back with what they find.

6. Projects Update

Atkinson, Britton and Donze showed the Board a PowerPoint presentation that highlighted all of the projects that have been completed in 2013. Included numerous asphalt projects (Wapelhorst parking lots, Blanchette Road, Soccer Complex trails and parking lot, McNair Park Trail.) Also highlighted building in Webster Park, parking lot in Webster Park. Frontier Park pavilion # 1 and trails. Finally updated the Board on the progress of the Administration Building.

Presentation informed the Board of projects still to complete in 2013. They are: Completion of Administration Building, new parking lot and access road at Administration Office. The second pavilion in Frontier Park. Tennis court resurfacing at Wapelhorst Park, Playground resurfacing at Booneslick Park playground.

Presentation ended with a list of projects scheduled to be done in the 2014 calendar year.

7. **Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Roche – Wapelhorst and Schaefer looked good.

Mudrovic –Jaycee & McNair looked good.

Lyon – Dog Park and parks along KATY looked good.

Smith: Blanchette looked good.

Lanning: Fountain Lakes and Kiwanis looked good.

Ryan: Fox Hill was busy and looked great.

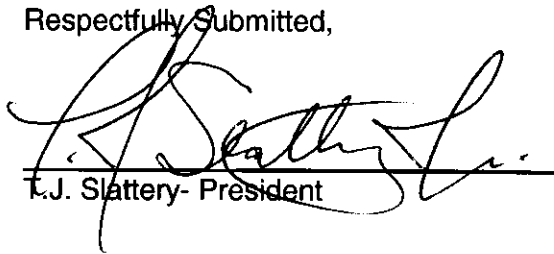
Britton informed the Board about a donation from Dunkin Donuts that would be given to the Discovery Playground Project at their grand opening on August 23rd. Invited everyone to attend.

Bichel asked about “Council Buddies”. Britton explained that each Board member is assigned one of the City Council representatives and they just have to keep them informed via email or phone on parks business.

As there was not any other business to discuss Smith moved for **Adjournment** at 7:07pm. Seconded by Mudrovic. Passed unanimously.

Park Board Work Session Meeting: August 7th, 2013

Respectfully Submitted,



T.J. Slattery - President



Valerie Lanning - Secretary

