

SAINT CHARLES PARK & RECREATION BOARD MINUTES
SPECIAL WORK SESSION MEETING HELD
FEBRUARY 11, 2008

The meeting was **Called to Order** by Vice President Walendy at 5:26 pm in the Memorial Hall - American Legion Room. **Roll Call** noted the following present for the meeting:

Park Board - Walendy, Morgan, Myers, Borgmeyer, and Thro present for Roll Call; with Porterfield, Seeds, Smith, and Council Liaison Feldman absent.

Others - Director Parks & Recreation and Asst. Director Parks & Recreation.

Concessions Labor Contract with Norco Soccer Club in an Amount not to exceed \$7,000:

A Staff Memo dated January 31, 2008 (**attached**) was reviewed, followed by various questions and discussion. When complete, Morgan moved that the recommended contract with Norco be approved. Seconded by Myers. Passed unanimously.

Concessions Labor Contract with Avalon Soccer Club in an Amount not to exceed \$5,500:

A Staff Memo dated January 31, 2008 (**attached**) was reviewed. Morgan moved that the recommended contract with Avalon be approved. Seconded by Borgmeyer. Passed unanimously.

Resale Food Contract with Kohl's Wholesale in an amount not to exceed \$115,000:

A Staff Memo dated January 31, 2008 (**attached**) was reviewed. This resulted in various questions being asked and extensive discussion. When completed, Borgmeyer moved to approve the recommended Contract Amendment with Kohl's Wholesale as recommended. Seconded by Thro. Passed unanimously.

Discussion of the Athletic Field Tournament Policy and Fee's:

A Staff Memo dated January 31, 2008 (**attached**) was reviewed, followed by extensive discussion. Borgmeyer moved to approve the recommended revisions to Athletic Field Policy & Associated Fee's. Seconded by Morgan. Passed unanimously.

Discussion of the Capital Improvements Plan (CIP) 2009-2014):

A Staff memo dated January 31, 2008 (**attached**), which outlined a draft of the proposed Six Year CIP was reviewed. When completed, the discussion was extensive with various questions being addressed. Board Members suggested several changes to the plan as

presented. Staff indicated that these revisions would be incorporated into the CIP for further consideration at the next Work Session. Staff requested that the Board think about the proposed CIP that was just reviewed and if other considerations are revealed they were asked to contact the Park Director with additional suggestions before the next review.

Contract Change Order #1 for beverages with Central States Coca Cola in an total contract amount not to exceed \$157,500:

A copy of the proposed Contract Change Order (**attached**) was reviewed. This resulted in various questions being asked and extensive discussion. When completed, Borgmeyer moved to approve the recommended Contract Change Order with Central States Coca Cola as recommended. Seconded by Myers. Passed unanimously.

Closed Session:

Borgmeyer moved that the Regular Board Meeting adjourn into **Closed Session, for the purpose of Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)**. Seconded by Morgan. Roll Call:

Yes: Walendy, Morgan, Myers, Borgmeyer, and Thro .

After the Park Board returned to **Regular Session**, Morgan moved that the meeting **Adjourn** at 8:38pm. Seconded by Myers. Passed unanimously.

Park Board Special Work Session Meeting: February 11, 2008

Respectfully Submitted,

Lyn Porterfield - President

Matthew Seeds - Secretary