

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
February 15, 2012**

The meeting was Called to Order by President Slattery at 6:01pm in the Meeting Room in Memorial Hall. Roll Call noted the following present for the meeting:

Park Board - TJ Slattery, John Walendy, Tom Probst, Laura Lyon, Kathy Mudrovic and Council Liaison Ohmes were present. Tom Smith, Valerie Lanning, Linda Roche were absent.

Others - Chris Atkinson - Assistant Director
Nick Donze - Maintenance Superintendent
Todd Kassabaum - Chief Ranger

Verbal Petitions/Public Comments and Response:

A. None

Staff Reports/Presentations:

A. 2011 Ranger Report - Hold until Work Session on March 7th, 2012

Items for Discussion and/or Action:

A) Contract with Pure Play LLC for the repair of the slide tower in Blanchette Aquatic Center in an amount not to exceed \$47,810.41*

See attached memo. Atkinson explained that the apparent low bidder did not meet all of the bid requirements and was disqualified. Probst moved to approve the contract with Pure Play LLC. Seconded by Mudrovic. Passed unanimously.

B) Contract with John Rufkahr Jr. Concrete Company for the concrete work required on the ball diamond backstop replacement project in an amount not to exceed \$21,805.00*

See attached memo. Atkinson explained that the apparent low bidder did not meet all of the bid requirements and was disqualified. Slattery asked that staff document before and after photographs of all projects involving ball diamond upgrades. Donze said that staff is doing this with all projects. Walendy moved to approve the contract. Seconded by Mudrovic. Passed unanimously.

C) Purchase of engineered wood chips from Foster Brothers Wood Products for use at various playgrounds in an amount not to exceed \$7500* See attached memo. Atkinson explained that this purchase covers all mulch replacement in the parks in 2012. Lyon moved to approve the purchase. Seconded by Probst. Passed unanimously.

D) Change Order #1 with Rosch Company for providing additional work (soil remediation) at the Jaycee Playground retaining wall. New contract amount will be \$23,975.00*

See attached memo. Atkinson explained that this change order was at the request of staff. Staff felt more comfortable having professional contractor do this type of work. Liability and timing issues were considered. Slattery asked that staff seriously weigh the benefits between doing projects internally and hiring a private contractor. Probst moved to approve the change order. Seconded by Mudrovic. Passed unanimously.

E) Purchase of softballs for 2012 game play from Liddle Sports Shop in an amount not to exceed \$7,776.20* See attached memo. Atkinson explained that this purchase covers game balls for 2012 league play. Mudrovic moved to approve the purchase. Seconded by Lyon. Passed unanimously.

F) Transfers over \$5000.00* See attached memo. Atkinson explained that these Transfers are temporary in nature and are needed to complete the "Slide Tower Replacement Project" before the pool season starts. Walendy moved to approve the transfers. Seconded by Probst. Passed unanimously.

Meeting Minutes:

A. Parks & Recreation Board Meeting Minutes, January 18th, 2012.

Mudrovic moved to approve the minutes as presented. Seconded by Lyon. Passed unanimously.

Consent Agenda (Items to be received):

The Consent Agenda topic was then addressed, which included the following:

A: Time Keeping System Memo.

Motion was made by Walendy to accept the items listed on the consent agenda. Seconded by Mudrovic. Passed unanimously.

Items Removed from the Consent Agenda: None

Presidents Announcements and Reminders: None

Directors Report: None

Board Member Announcements and Reminders:

Lyon asked if staff were aware of the boat that had been dumped under the 370 bridge next to the motorcycle range. Kassabaum said staff was aware and that Community Development was handling the issue.

Council Liaison Announcements and Reminders: None

Park Board Liaisons Comments:

Foundation Report: None.

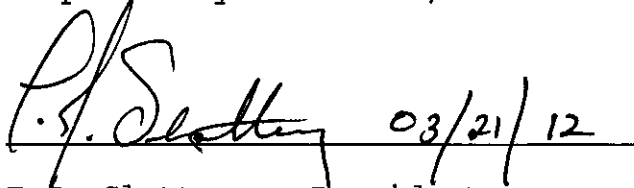
Cemetery Report: None.

Legislative Report: None.

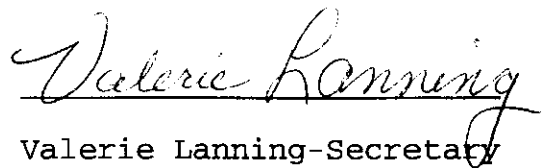
As there was not any other business to discuss Probst moved for **Adjournment** at 6.21 pm. Motion was seconded by Mudrovic. Passed unanimously.

Meeting: February 15th, 2012

Respectfully Submitted,

 03/21/12

T.J. Slattery - President



Valerie Lanning-Secretary