

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
REGULAR MEETING HELD
FEBRUARY 20, 2008**

The meeting was Called to Order by President Porterfield at 6:00pm in the American Legion Room - Memorial Hall. Roll Call noted the following present for the meeting:

Park Board - Porterfield, Walendy, Myers, Borgmeyer, and Thro, present for Roll Call; with Seeds, Morgan, Smith and City Council Liaison Feldman absent.

Others - Director Parks & Recreation, Asst. Director Parks & Recreation,

Verbal Petitions/Public Comments and Response: None.

Staff Reports/Presentations: None.

Action Items:

Contract with Travel Lodge Airline for the Motorcycle Trip to Thunder Bay, Ontario in the amount not to exceed \$10,630. A copy of the Contract (**attached**) was reviewed; which outlined the necessary rooms for the Ranger Division Motorcycle Program Trip with Staff recommending that it be approved. Myers moved to approve the recommendation. Seconded by Walendy. Passed unanimously.

Contract with Jeff Durbin for the design and layout of the educational, historic, and ecological signs at the Eco Park in an amount not to exceed \$13,000. A Staff memo & contract dated February 13, 2008 (**attached**) outlined sign program design and recommended that it be approved. Borgmeyer moved to approve the recommendation. Seconded by Myers. Passed unanimously.

Contract with Chesterfield Fence for the outfield fence at Kiwanis Park in the amount not to exceed \$7,566. A Staff memo dated February 13, 2008 (**attached**) outlined the low bid quote for the replacement fence and recommended that it be approved. Myers moved to approve the recommendation. Seconded by Walendy. Passed unanimously.

Contract with Mr. Stitcher for participant/staff apparel in the amount not to exceed \$9,291. A Staff memo dated February 15, 2008 (**attached**) outlined the low bid quote for the necessary t-shirts and recommended that it be approved. Myers moved to approve the recommendation. Seconded by Borgmeyer. Passed unanimously.

Contract with Worth Sports, Inc. for softballs in an amount not to exceed \$6,480. A Staff memo dated February 15, 2008 (**attached**) outlined the low bid quote for the necessary softball for the 2008 Season and recommended that it be approved. Myers moved to approve the recommendation. Seconded by Borgmeyer. Passed unanimously.

Meeting Minutes:

The Parks and Recreation Board Meeting Minutes from the October 17, 2007, December 19, 2007, January 16, 2008 Regular Meeting Minutes and the November 7, 2007, December 5, 2007, and the February 11, 2008 Work Session Meetings were reviewed. Myers moved that all six sets of minutes be approved as submitted. Seconded by Walendy. Passed unanimously.

Consent Agenda:

The Consent Agenda topic was then addressed which included 7.A. Calendar Call for Meetings, 7.B. Finance item 1) Financial Worksheet - December 2007, 2) Transfers under \$5,000, and 7.C. Communications item 1) Projects Report, 2) Finance Committee Minutes - January 14, 2008. No agenda items were removed for review. Borgmeyer moved that the Consent Agenda items be approved as submitted. Seconded by Myers. Passed unanimously.

Items Removed from the Consent Agenda: None.

President Report: None.

Director's Report:

Thank You's received during the month. None.

The next topic was concerning the MPRA Annual Conference. Staff reported that this year is planned for February 26-29, 2008 and will be hosted at the Four Seasons Lodge @ the Lake of the Ozarks. It was noted that the Director and Asst. Director will be attending.

Board Member Comments: None.

Council Meetings' Action w/Park Considerations & Council Liaisons' Comments: None.

Park Board Liaisons' Comments:

Foundation Report. None.

Cemetery Report: None.

Legislative Report: None.

Adopt-A-Park - Board Member Observations Pertinent to Facilities, Progress and Services within the Park System:

Porterfield reported that both Jaycee and Schneider/Kiwanis Park looked fine.

Walendy reported that McNair & West Winds looked good.

Myers indicated that Point DuSable Park including Blanchette Landing, Regot, and Bales Areas) were fine.

Borgmeyer noted that Blanchette and French Town also looked good.

Thro stated that Frontier, Berthold, & Kister looked good, but there was trash along the Katy Trail just north of Frontier.

Closed Session: None.

Myers moved for **Adjournment** at 6:16pm. Seconded by Borgmeyer. Passed unanimously.

Regular Board Meeting: February 20, 2008

Respectfully Submitted,

Lyndel H. Porterfield - President Matthew Seeds - Secretary