

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
REGULAR MEETING HELD
JANUARY 16, 2008**

The meeting was Called to Order by President Porterfield at 6:00pm in the American Legion Room - Memorial Hall. Roll Call noted the following present for the meeting:

Park Board - Porterfield, Walendy, Seeds, Morgan, and Myers, present for Roll Call; with Thro and City Council Liaison Feldman arriving shortly after the meeting started and Borgmeyer, Smith absent.

Others - Director Parks & Recreation, Asst. Director Parks & Recreation,

Verbal Petitions/Public Comments and Response: None.

Staff Reports/Presentations: None.

Action Items:

Contract with Inn at Ellis Square for the Savannah/Charleston Trip in the amount not to exceed \$8,595.30. A Staff memo dated January 11, 2008 (**attached**) outlined the quote for the necessary rooms for the recreation program trip and recommended that it be approved. Walendy moved to approve the recommendation. Seconded by Seeds. Passed unanimously.

Contract with Best Western Greenfield Inn for the Michigan Trip in the amount not to exceed \$9,494.32. A Staff memo dated January 11, 2008 (**attached**) outlined the quote for the necessary rooms for the recreation program trip and recommended that it be approved. Seeds moved to approve the recommendation. Seconded by Morgan. Passed unanimously.

Contract with Meeting Street Inn for the Savannah/Charleston Trip in the amount not to exceed \$12,095. A Staff memo dated January 11, 2008 (**attached**) outlined the quote for the necessary rooms for the recreation program trip and recommended that it be approved. Seeds moved to approve the recommendation. Seconded by Myers. Passed unanimously.

Re-appropriation of 2007 Project Funding to the 2008 Budget for Expenditure. A Staff memo dated January 11, 2008 (**attached**) outlined the re-appropriation recommendations so the funding will remain in place to complete the pending projects. Seeds moved to approve the recommendation. Seconded by Morgan. Passed unanimously.

Transfers over \$5000. A Staff memo dated January 11, 2008 (attached) noted a recommendation to transfer funds into two accounts. Morgan moved to approve the recommended budget transfers. Seconded by Myers. Passed unanimously.

Meeting Minutes:

Seeds requested that the October 17, 2007 Parks and Recreation Board Regular Meeting Minutes, the November 7, 2007 Parks and Recreation Board Work Session Meeting Minutes, the December 5, 2007 Parks and Recreation Board Work Session Meeting Minutes, and the December 19, 2007 Parks and Recreation Board Regular Meeting Minutes be held until the next meeting. Seeds noted that some corrections were needed before Park Board action should be taken. Seeds indicated that he would let Staff know what they were.

Consent Agenda:

Staff reported that the **Calendar** Agenda Item 7.A was not included in the Board Packet therefore it was handed out prior to the meeting for Board review. The Consent Agenda topic was then addressed, with no items removed for review. Seeds moved that the Consent Agenda items be approved. Seconded by Morgan. Passed unanimously.

Items Removed from the Consent Agenda: None.

President Report: None.

Director's Report:

Thank You's received during the month. None.

City Council Consideration of an Aquatic and Recreational Facility Ordinance. As informational, Staff reported that Members of the City Council are considering adopting an aquatic ordinance similar to what the County Council has recently voted into law. It was reported that several of the Park & Recreation Directors from St. Charles County Municipalities recently met to discuss the new regulations, resulting many concerns being registered about this new ordinance. This meeting resulted in a decision to request a meeting with the County Heath Director so these concerns could be discussed. Staff also noted that a meeting with the Mayor and Council Person Reese would be requested to discuss these concerns before a similar city ordinance is considered.

Board Member Comments: Morgan noted that it appears that many of the folks who attend tournament at the Saint Charles Soccer Complex are parking across Mueller Road at Coke parking lot. Staff reported that the Park Department has a verbal agreement with Coke

which authorizes this overflow parking use.

Council Meetings' Action w/Park Considerations & Council Liaisons' Comments:

City Council Resolution adopting the National League of Cities Platform on Strengthening Families. Council Person Feldman reported that this resolution was recently approved by the City Council. In addition, she reported that the requested easement with the owners of the quarry and the city for access into Webster Park had been approved.

Park Board Liaisons' Comments:

Foundation Report. It was reported that at their last meeting the Foundation Board adopted their 2008. In addition, they approved Mr. Bill Brink as a new Board Member. Lastly, it was reported that the Foundation Board "Chicken Dance" fund raising event planned for January 25, 2008 was sold out.

Cemetery Report: Seeds reported that the Cemetery Board met on January 10, 2008. He noted that the primary action was the adoption of the 2009 CIP which would be recommended to the Park Board and then to the Mayor/City Council for final consideration.

Legislative Report: Seeds reported that Governor Blunt is expected to sign the Local Landmarks & Park Grant Legislation on January 23, 2008. It was reported that this legislation had been lobbied for by MPRA, for several years.

Adopt-A-Park - Board Member Observations Pertinent to Facilities, Progress and Services within the Park System:

Porterfield reported that both Jaycee and Schneider/Kiwanis Park looked fine.

Walendy reported that McNair & West Winds looked good.

Seeds reported that Heatherbrook, Woodlands, and Schaefer Parks looked good.

Morgan reported that the Soccer Complex and Fox Hill were good.

Myers indicated that Point DuSable Park (including Blanchette Landing, Regot, and Bales Areas) were fine, but the Dog Park turf was very worn.

Thro stated that Frontier, Berthold, & Kister looked good, but there was trash along the Katy Trail just north of Frontier.

Closed Session:

Walendy moved that the Regular Board Meeting adjourn into **Closed Session, for the purpose of hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.2).** Seconded by Morgan. Roll Call:

Porterfield, Walendy, Seeds, Morgan, Myers and Thro.

After the Park Board returned to **Regular Session** Seeds moved that the meeting **Adjourn** at 6:56pm. Seconded by Morgan. Passed unanimously.

Regular Board Meeting: January 16, 2008

Respectfully Submitted,

Lyndel H. Porterfield - President

Matthew Seeds - Secretary

Porterfield reported that several **Thank-You Letters/Notes (attached)** were received during the month. These were read which were from customers that went on the Branson Trip. Another was from a resident who visited the Dog Park in DuSable, commending the parks for a great facility.

Missouri Municipal League Innovation Award. The department received a nomination for this award as a result of the Innovative Technology. The department did not win the award was recognized for the effort by the Municipal League.

MPRA Legislative Action Day is scheduled for January 23, 2008. Staff requested that Board Members who wish call the office to let Staff know so the necessary arrangement could be made.

Borgmeyer noted that Blanchette and French Town also looked good.

Smith reported that Boone's Lick, Circle Drive and Fountain Lakes also were fine.