

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
July 16th, 2014**

The meeting was **Called to Order** by President Slattery at 6:00pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Betty Barro, Valerie Lanning, Sandy Bichel, TJ Slattery, Bradley Nowak, Kathy Mudrovic and Council Liaison Herrmann were present. Linda Roche and Tom Smith were absent.

Others - Maralee Britton – Director
Chris Atkinson – Assistant Director
Nick Donze – Maintenance Superintendent
Todd Kassabaum – Chief Ranger
Monica McCarthy – Administrative Coordinator
Don Borgmeyer – Interim Enterprise Superintendent

Community Members – Bernadette Geringer, Matt & Marissa Fletcher.

Verbal Petitions/Public Comments and Response:

A. Bernadette Geringer – Discovery Playground Complaint.

Ms. Geringer read a prepared statement about the noise issues she is dealing with living next to Discovery Playground in Jaycee Park. She has lived at 100 Rebecca Drive since 1973. Ever since the new playground was installed she has been having issues with the noise from the musical instruments and from people in the parking lot.

She played recordings of the volume of the instruments from her house. She would like the instruments removed. She would also like a fence installed along Sibley that would provide a barrier between her property and the park.

Slattery thanked Ms. Geringer for bringing these issues to the Boards attention and asked staff to look into these issues. Slattery then asked Mr. Geringer to submit the photographs and audio recording to staff and the she submit the prepared statement. Atkinson gave Ms. Geringer his card so they could be emailed to him.

Staff Reports/Presentations:

A. Update on Wapelhorst Tree Request.

Atkinson updated the Board on the tree issue at Wapelhorst Park. A less expensive tree removal contractor had been found and staff had prepared the cost estimate for planting the new trees. The total cost to the residents was \$1,640.00 dollars. The residents had been given the cost and they had accepted the proposal. Parks would authorize the contractor to begin the removal once payment had been received in the office. The residents expected to have the funds by the end of July.

Items for Discussion and/or Action:

A. Jaycee Park – Discovery Playground discussion

Britton informed the Park Board that staff has received several complaints about smoking on the playground at Jaycee Park. Mr. Matt Fletcher was the most recent complainant and he attended the meeting and spoke. He has a young family who live close to the park and visit it frequently. He gave several examples of smokers and smoking litter in the playground. He requested that the Board consider installing “No Smoking” signs at the playground.

Board members discussed the issue. All of the Board gave their thoughts on how to proceed. Possibilities were:

- No smoking signs just at Discovery Playground.
- No Smoking signs at all playgrounds.
- Signs requesting smokers to step away from the Playground area at just Discovery Playground or all of the playgrounds.

Bichel made a motion to place signs at all of the playgrounds that are owned by the Parks & Recreation Department. The signs would be respectful and request that smokers step away from the playground if they would like to smoke. Seconded by Mudrovic.

Roll Call Vote:

Barro – Yes
Bichel – Yes
Lanning – No
Mudrovic – Yes
Nowak – Yes
Ryan – Yes
Slattery – Yes

Motion passes. Slattery pointed out to Mr. Fletcher that installing the signs will take a little time and would hopefully be completed by the end of the summer.

B. Purchase of 90 LED street lights for use throughout park system from Butler Supply in an amount not to exceed \$19,058.40*

Atkinson presented the purchase of 90 LED street lights that would be used during the Illumination Event and then used to replace old inefficient high pressure sodium lights that are currently in use in Wapelhorst, McNair and Blanchette Park. Barro made a motion to approve the purchase. Seconded by Lanning. Passed Unanimously.

C. Contract with St. Peters Catholic Athletic Association to provide volunteers at the concession stands during their games in return for 20% of gross revenue sales in an amount not to exceed \$6,000*

Atkinson presented the Contract for providing volunteers to assist with concession operations during St. Peters Athletic Association games at Mueller Complex. Lanning made a motion to approve the contract. Seconded by Mudrovic. Passed Unanimously.

D. 2015 Parks and Recreation Budget*

Britton presented the 2015 Budget. The Finance Committee has met and discussed the budget and had recommended the budget be presented to the full Park Board at their next meeting. Nowak made a motion to approve the 2015 Parks & Recreation Budget as approved by the Finance Committee.. Seconded by Lanning. Passed Unanimously.

E. Resolution # 5, 2014 - Centennial Greenway Phase IIA TAP Project Support

Britton presented the Resolution of support from the Parks & Recreation Board in support of the grant application from GRG for the Centennial Greenway. Barro made a motion to approve the resolution. Seconded by Mudrovic. Passed Unanimously.

F. Athletic Facility Permit Policy*

Britton presented the updated Athletic Facility Permit Policy. Language has been added for new sports such as pickle ball, tennis, lacrosse and cricket. Ryan made a motion to approve the policy. Seconded by Barro. Passed Unanimously.

G. Athletic Facility Tournament Policy*

Britton presented the updated Athletic Facility Tournament Policy. Language has been added for new sports such as pickle ball, tennis, lacrosse and cricket. New pricing has been included for Wapelhorst ball diamond complex (due to the significant upgrades that have been completed in the last 2 years). Mudrovic made a motion to approve the policy. Seconded by Bichel. Passed Unanimously.

H. Transfers over \$5000*

Britton presented the \$6,000 transfer. It was required to move funding into Day Camp Supplies. Funding was taken from Recreation Professional Services. This money was available due to the retirement of Tae Kwon Do Instructor Mike Mabry. Ryan made a motion to approve the transfer. Seconded by Barro. Passed Unanimously.

Meeting Minutes:

A. Parks and Recreation Board Regular Meeting Minutes June 18th, 2014*

Lanning moved to approve the meeting minutes as presented. Seconded by Mudrovic. Passed unanimously

Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement

Motion was made by Barro to approve the Consent Agenda. Seconded by Bichel. Passed unanimously.

Items Removed from the Consent Agenda: None

Presidents Announcements and Reminders:

Directors Report:

Highlighted the email praising Leah and the work she does on the brochure.

Fountain Lakes trill milling project is completed.

Asked who in addition to Barro and Bichel would like to go to National Conference in October 2014. Lanning said that she would go if not other Board members expressed an interest. No one did. Board members going to Charlotte, NC are Barro, Bichel and Lanning.

Reminded the Board that the first aquatic comprehensive plan meetings are being held July 29th and 30th.

Board Member Announcements and Reminders:

Lanning said that the newly milled trails at Fountain Lakes look great.

Council Liaison Announcements and Reminders:

Hermann said he would pass on information to the Park Board from a business owner in his ward. The business owner requested that a food truck event be done in a different location other than Frontier Park. (Possibly Mueller Soccer Complex.) Staff said they would look into the idea. Staff are concerned about moving a successful event to another location and creating confusion on the location of each event. Idea was brought up to host a food truck event in a vacant warehouse during the winter months. Staff said they would look into that possibility also.

Park Board Liaisons Comments:

Foundation Report: None

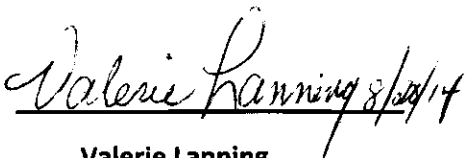
Cemetery Report: None

Legislative Report: None

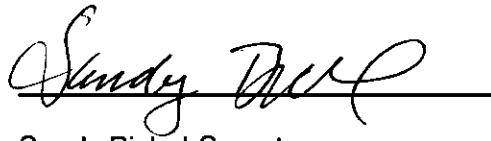
As there was not any other business to discuss Barro moved for **Adjournment** at 8:01 pm. Motion was seconded by Mudrovic. Passed unanimously.

Meeting: July 16th, 2014

Respectfully Submitted,

Handwritten signature of Valerie Lanning in cursive script, including the date 8/28/14.

Valerie Lanning
Vice President

Handwritten signature of Sandy Bichel in cursive script, written over a horizontal line.

Sandy Bichel-Secretary