

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
July 20th, 2011

The meeting was Called to Order by President Slattery at 6:00pm in the Meeting Room in Memorial Hall. Roll Call noted the following present for the meeting:

Park Board - TJ Slattery, Tom Probst, Linda Roche, Valerie Lanning, John Walendy and Council Liaison Kneemiller were present for Roll Call. Tom Smith, Laura Lyon and Kathy Mudrovic were absent.

Others - Maralee Britton - Director.
 Todd Kassabaum - Chief Ranger
 Steve Swann - Member of Public

Verbal Petitions/Public Comments and Response:

- A) Steve Swann who represented the homeowners association next to Fox Hill Park brought some concerns before the board. Concerns were that the pond had too much moss in it. Erosion on different segments of the trail. Tall trees in the pond and that the grass has grown too high on the hillside between the homes and the park and also around the trail. Staff said that they would look into Mr. Swann's concerns and take care of the issues.

Staff Reports/Presentations:

- A) COPS Camp Report. Kassabaum presented the final report on the COPS camp program. Had 84 kids sign up and was considered a huge success. Cooperation between numerous departments and are looking at doing the camp again in 2012. Liaison Kneemiller suggested seeing if the program was suitable for a MML Award. Staff said they would like into the possibility.

Items for Discussion and/or Action:

A) Contract with Play Power*

See attached memo. Britton explained the process that had been followed by staff to get to this point. Two separate vendor bids, hiring of a landscape architect to create "site plan" and then finally interviews and negotiations with the chosen vendor for the playground equipment and surfacing purchase. Probst made a motion to approve the contract with Play Power LT Farmington, LLC for the

purchase and installation of the playground equipment and surfacing in an amount not to exceed \$367,281.00 Seconded by Lanning. Passed unanimously.

B) Contract with Gateway Sports IKP*

See attached memo. Britton explained the tournament and the memo. Lanning moved to approve the contract. Seconded by Morgan. Passed unanimously.

C) Review of Bus Tour on June 1st, 2011

Britton highlighted the parks that were visited on the bus tour. Said the "Turf Plan" would be discussed at a future work session. Future discussion and round up would occur after second tour was completed.

D) Change Order #1 John Rufkahr Jr Concrete*

See attached memo. Britton explained the additional work that was needed in the Eco Park Trailhead project. Added some picnic table pads and a pad for the shelter. Lanning moved to approve the change order. Seconded by Walendy. Passed unanimously.

E) Update on Cemetery Renovation Project

Britton explained that four bids were received for the project. Ranging from \$67,000 to \$90,000. A decision and contract would likely be brought before the board at their next regular meeting.

Meeting Minutes:

- A. Parks & Recreation Board Special Meeting Minutes, July 6th, 2011** were reviewed. Amended to include Board Member Roche's name. Lanning moved that the Minutes be approved as amended. Motion seconded by Morgan. Passed unanimously.

Consent Agenda:

The Consent Agenda topic was then addressed, which included the following:

A. Calendar Call for Meetings

No items were requested to be removed for further discussion. Walendy made a motion to approve the Consent Agenda Items. Motion seconded by Morgan. Passed unanimously.

Items Removed from the Consent Agenda: None

President's Announcements and Reminders: None

Director's Report:

A. **Thank You's.** Britton mentioned emails/letters from the public expressing their gratitude to for things that have taken place in the Parks & recreation Department.

B. **St. Charles Chamber After Hours, September 22nd, 2011.**

C. **General Department Update.**

Board Member Announcements and Reminders: None

Council Liaison Announcements and Reminders: None

Park Board Liaisons' Comments:

Foundation Report: None

Cemetery Report: None

Legislative Report: None.

As there was not any other business to discuss Morgan moved for **Adjournment** at 7:54 pm. Motion was seconded by Roche. Passed unanimously.

Meeting: July 20th, 2011

Respectfully Submitted,

T.J. Slattery - President

Valerie Lanning-Secretary