

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
June 19th, 2013**

The meeting was **Called to Order** by President Slattery at 6:00pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Valarie Lanning, TJ Slattery, Linda Roche, Tom Probst, Laura Lyon and Council Liaison Rod Herrmann were present. John Walendy, Tom Smith, Mike Ryan, Kathy Mudrovic were absent.

Others - Maralee Britton – Director
Chris Atkinson – Assistant Director
Nick Donze – Maintenance Superintendent

Verbal Petitions/Public Comments and Response: None

Staff Reports/Presentations:

A. Ameren utility report/energy conservation.

Donze highlighted the changes in policies and procedures as well as the new technologies being implemented that are having a dramatic effect on our electrical usage. Winterizing restroom facilities, putting buildings on sensors and controls and installing LED lights have been very beneficial. Upgrade will continue as funding permits.

B. Storm/Flood update. Britton updated the Board on both the flood damage down at our riverfront parks. River came up and down quickly. Parks have bounced back quickly. Some events during the flooding needed to be relocated or cancelled. All events are now back using the facilities. The tornado that went through town caused minimal structural damage. (one light fixture). Webster Park had a lot of tree damage. Estimates are being collected from tree removal contractors to do the work.

Items for Discussion and/or Action:

A. Purchase of a “Turbo Blower” from ERB Equipment in an amount not to exceed \$6,753.02*

This blower will be utilized debris removal on roadways, trails and to remove grass clippings throughout the Parks system. Lanning moved to approve the purchase. Seconded by Lyon. Passed unanimously.

B. Contract with Sanders Contracting Inc. for the exterior construction work at the Administration Building in an amount not to exceed \$140,000.00*

Sanders contracting were the lowest bidder from the sealed bid process. Staff has met with the contractor and confident in their ability to complete the job. Probst moved to approve the contract. Seconded by Lyon. Passed unanimously.

C. Contract with All Inclusive Rec for the installation of new tile surfacing at the Booneslick Playground in an amount not to exceed \$75,000.00*

This contract will remove the hazardous poured in place surfacing and replace it with recycled tile. Lanning moved to approve the contract. Seconded by Lyon. Passed unanimously.

D. Change Order #1 with Ford Asphalt Company. Adding \$248,000.00 to the original contract amount of \$258,000.00. Making new contract \$506,000.00*

This Change Order was at staff's request. Due to additional funding being allocated for this project additional work is able to be completed in 2013 utilizing the City asphalt contract. Probst moved to approve the change order to the contract. Seconded by Lyon. Passed unanimously.

E. Inclusion Coordinator Contract for FY July 1, 2013 thru June 30, 2014 in an amount not to exceed \$7,553.55*

This is the annual renewal of the Inclusion Coordinator contract. Includes a slight increase over 2012. President Slattery asked about the ongoing training requirements this position has. He would like to see a training curriculum. Staff said they would pass that request onto the Recreation Council. Lyon moved to approve the contract. Seconded by Roche. Passed unanimously.

F. July 3rd, 2013 Meeting*

Staff asked if the Board would like to meet on our scheduled meeting date of July 3rd. Since there are no contracts or issues at this point Lyon made a motion to cancel the July 3rd work session meeting. Seconded by Lanning. Passed unanimously.

Meeting Minutes:

A. Parks & Recreation Board Meeting May 15th, 2013**

Lanning requested one small typo change. Probst moved to approve the minutes as amended. Seconded by Lyon. Passed unanimously.

Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Project Report
- D. Change Order #1 with STL Shirt Company

Motion was made by Lanning to approve the Consent Agenda as presented. Seconded by Roche. Passed unanimously.

Meeting: June 19th, 2013

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "T.J. Slattery".

T.J. Slattery - President

A handwritten signature in cursive script, appearing to read "Valerie Lanning".

Valerie Lanning-Secretary

