

6.B.

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
MARCH 18, 2009

The meeting was Called to Order by President Porterfield at 6:00pm in the American Legion Room _ Memorial Hall. Roll Call noted the following present for the meeting:

Park Board _ Borgmeyer, Lanning, Morgan, Mudrovic, Myers, Porterfield, Seeds, Smith, and Walendy, present for Roll Call; with City Council Liaison Feldman absent.

Others _ Director Parks & Recreation, Asst. Director Parks & Recreation, the Enterprise Superintendent and the Maintenance Superintendent.

Verbal Petitions/Public Comments and Response: None.

Staff Reports/Presentations: None.

Action Items:

Contract with Fry and Associates Inc., for the Purchase of a Neos Game System in an amount not to exceed \$34,902 for the Wapelhorst Aquatic Facility. A Staff memo dated February 23, 2009 (attached) was reviewed which recommended the bid/contract with Fry and Associates for the Neos Game System. Morgan moved to approve the recommended Bid & Contract. Motion seconded by Myers. Passed unanimously.

Purchase with Fry and Associates Inc., for the Purchase of Soccer Goals in an amount not to exceed \$8,248 for the Soccer Complex Facility. A Staff memo dated February 25, 2009 (attached) was reviewed which recommended the bid with Fry and Associates for Soccer Goals. Smith moved to approve the recommended Bid & Contract. Motion seconded by Borgmeyer. Passed unanimously.

Recommendation of Contract with the American Iron Company in an amount not to exceed \$18,970 for Oak Grove Cemetery. A Staff memo dated March 06, 2009 (attached) was reviewed which recommended the bid/contract with the American Iron Company for the purchase and installation of a black aluminum fence for

Block #10. Borgmeyer moved to approve the recommended Bid & Contract. Motion seconded by Mudrovic. Passed unanimously.

Purchase with A.D. Star in an amount not to exceed \$6,037.50 for the park softball leagues. A Staff memo dated March 09, 2009 (**attached**) was reviewed which recommended the purchase of 230 dozen softballs. Morgan moved to approve the purchase of the necessary softballs for the league program. Motion seconded by Smith. Passed unanimously.

Contract with Durham School Services, for bus service in an amount not to exceed \$9,300 for the Summer Day Camp Program. A Staff memo dated March 12, 2009 (**attached**) was reviewed which recommended the bid/contract with Durham Bus Service. Borgmeyer moved to approve the recommended Bid & Contract. Motion seconded by Smith. Passed unanimously.

Contract with Ford Asphalt, for Asphalt Paving an amount not to exceed \$44,014 for parking lots. A Staff memo dated March 05, 2009 (**attached**) was reviewed which recommended the bid/contract with Ford Asphalt. Seeds moved to approve the recommended Bid & Contract. Motion seconded by Morgan. Passed unanimously.

Proposed Changes to the Board Rules of Order. A memo dated February 24, 2009 from Lyn Porterfield (**attached**) was reviewed which recommended various changes to the Park Board Rules of Order. Porterfield indicated that per the existing rules proposed changes need to be introduced at a regular meeting and final action can not take place until the next regular meeting.

Meeting Minutes:

Regular Parks and Recreation Board Meeting Minutes from the February 18, 2009. Morgan moved that the Regular February 18, 2009 Meeting Minutes be approved. Seconded by Borgmeyer. Passed unanimously.

Special February 18, 2009 Work Session Meeting Minutes were considered. Borgmeyer moved that the Special February 18, 2009 Work Session Minutes be approved as submitted. Motion seconded by Morgan. Passed unanimously.

Consent Agenda:

The Consent Agenda topic was then addressed, which included the following:

7.A. Calendar Call for Meetings

7.B. Finance

- 1) January Budget Worksheet
- 2) Transfers under \$5,000

7.C. Communications

- 1) Capital Projects Report
- 2) McNair Sports Court Task Team Meeting, February 2, 2009
- 3) McNair Sports Court Task Team Meeting, February 9, 2009
- 4) "Steven Colbert second in the St. Charles Park naming poll, St. Louis Post Dispatch, March 07, 2009 by Mark Schlinkmann".

Morgan asked that the **7.A. Calendar** be removed from the Consent Agenda Items for discussion. Seeds then asked that item **7.C.1) Capital Projects** also be removed. Smith made a motion that the rest of the Consent Agenda to be approved. The motion was seconded by Morgan. Passed unanimously.

Items Removed from the Consent Agenda:

Calendar. Morgan asked if the Park Office would be open on April 10, 2009 - "Good Friday"? Staff reported that the Office will be open on that day. Seeds moved that the Calendar item be approved. Motion seconded by Borgmeyer. Passed unanimously.

Capital Projects. Staff reviewed and the Board discussed the status of each project. Smith moved that the Capital Projects item be approved. Motion seconded by Morgan. Passed unanimously.

President Report: None.

Director's Report:

Thank You's received during the month. Staff reported that a thank you was received from a Ms. Johnson to Mike Maybry for his fine teaching of the Ti Kuan Do.

March Events. To begin, Staff reported that every year we do an Early Bird Aquatic Family Pool Pass Discount Program.

Deadlines. The dead-line to receive this discount is April 10, 2009. An Early Bird Discount is also offered for the Day Camp Program with the dead-line being March 31, 2009.

Foundation Scholarship. The Park Foundation Scholarship program has already approved \$1,900 towards programs for January and February, 2009.

Easter Breakfast. The Breakfast with the Easter Bunny program will be held on April 04, 2009.

Spring Events. The t-ball, soccer, flag football programs are gearing up for the spring season. The Park Ranger Division Motorcycle Trip to Colorado still has a few openings. Also the Motorcycle Classes are about to start for the 2009 Season.

Vogt Park. The new park adjacent to the Talbridge Sub-division has been named the Vogt Brothers Park.

MPRA Conference. Maralee then reported that the Valerie Lanning, Cathy DeDecker, Jim Phillips, Larry Henderson and herself all had the opportunity to attend the 50th Anniversary MPRA Park Conference in Kansas City last week. Norb Wapelhorst was inducted into the MPRA Hall of Fame and the Annual MPRA Banquet.

Ballfield Reservations. The annual ball field practice reservation system will beginning on March 30, 3009.

Speed Limit In Parks. Also, with spring getting ready to begin all park visitors are asked to watch their speed when driving in the parks.

Board Member Comments:

Board Meeting Schedule. Morgan asked if the Board planned to reschedule the Board Meetings for summer because of the Music on Main Program? Board member discussion suggested that this be a topic at the next Work Session Meeting.

Council Meetings' Action w/Park Considerations & Council Liaisons' Comments: None.

Park Board Liaisons' Comments:

Foundation Report: None.

Cemetery Report: Seeds reported that there will be a meeting held tomorrow (March 19, 2009).

Legislative Report: Seeds reported that the MPRA Park Day was held again in Jefferson City this year in January.

Adopt-A-Park - Board Member Observations Pertinent to Facilities, Progress and Services within the Park System:

Porterfield indicated that both McNair or West Winds looked good.

Walendy was next reporting that Blanchette and French Town both looked good.

Seeds reported that Frontier Berthold, & Kister all looked good.

Morgan reported that Jaycee or Schneider/Kiwanis Parks were great.

Myers reported that Point DuSable Park (including Blanchette Landing, Regot, and Bales Areas) looked good.

Borgmeyer noted Boone's Lick, Circle Drive or Fountain Lakes all looked good.

Smith stated that he didn't have anything new to report concerning Heatherbrook, Woodlands and Schaefer Parks.

Mudrovic stated that Oak Grove and Wapelhorst looked fine.

Lanning was last reporting that the Soccer Complex had some wind damage to the shingles on the Concession Stand and Fox Hill look fine.

Borgmeyer moved for **Adjournment** at 7:08pm. Seconded by Myer. Passed unanimously.

Board Meeting: March 18, 2009

Respectfully Submitted,

Lyndel H. Porterfield _ President Matthew Seeds _
Secretary