

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
May 15th, 2013**

The meeting was **Called to Order** by President Slattery at 6:00pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - John Walendy, TJ Slattery, Linda Roche, Tom Probst, Mike Ryan & Laura Lyon were present Tom Smith, Kathy Mudrovic, Valarie Lanning and both Council Liaisons were absent.

Others - Maralee Britton – Director
Chris Atkinson – Assistant Director
Nick Donze – Maintenance Superintendent
Don Borgmeyer – Concessions Manager

Verbal Petitions/Public Comments and Response: None

Staff Reports/Presentations:

Items for Discussion and/or Action:

A. Purchase of a two new lawn mowers from ERB in an amount not to exceed \$29,458.83*

This would purchase two new mowers (slope mower and a zero turn mower). Eight pieces of equipment will be traded in to reduce the overall cost of the purchase. Probst moved to approve the purchase. Seconded by Lyon. Passed unanimously.

B. CIP 2014-2019 revision*

Finance Committee Chairperson presented the revisions to the 2014-2019 CIP. Eleven (11) projects would have funding added to or would be created in the existing 2014 year in the CIP. Probst said that the Finance Committee had met to discuss the revisions to the CIP and recommended presenting the revisions to the full Board for their approval. Walendy moved to approve the revisions to the 2014-2019 CIP as presented. Seconded by Ryan. Passed unanimously

C. Budget Amendment #2, 2013*

Atkinson presented the information for budget amendment #2. The amendment would add \$85,000 to the 2013 CIP for replacing the surfacing at Booneslick and adding \$200,000 to the 2013 CIP so that additional asphalt work can be completed under the existing contract with Ford Asphalt. Ryan moved to approve Budget Amendment #2. Seconded by Lyon. Passed unanimously.

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
LABORATORY OF ORGANIC CHEMISTRY

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D. Contract with St. Peters Grade School for providing labor at the concession stand at the Soccer Park in an amount not to exceed \$6,000.00*

Borgmeyer explained this contract. This is a mutually beneficial contract to parks and to St. Peters. Will allow both group to increase revenue at the concession stand. The contract is for one year and then both sides will evaluate before seeing if additional years should be added. Probst moved to approve the contract. Seconded by Walendy. Passed unanimously.

Meeting Minutes:

A. Parks & Recreation Board Meeting March 20, 2013*

Walendy moved to approve the minutes as presented. Seconded by Lyon. Passed unanimously.

B. Parks & Recreation Executive Committee Meeting April 5, 2013*

Lyon moved to approve the minutes as presented. Seconded by Probst. Passed unanimously.

C. Parks & Recreation Board Meeting April 17, 2013*

Probst moved to approve the minutes as presented. Seconded by Roche. Passed unanimously.

D. Parks & Recreation Board Special Meeting Minutes May 1, 2013*

Walendy moved to approve the minutes as presented. Seconded by Ryan. Passed unanimously.

Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Parks & Recreation Board Finance Committee Meeting Minutes April 5, 2013
- D. Parks & Recreation Board Finance Committee Meeting Minutes May 10, 2013

Probst requested that item 7A. Calendar be removed from Consent Agenda for discussion. Motion was made by Probst to approve the balance of the Consent Agenda as presented. Seconded by Lyon. Passed unanimously.

Items Removed from the Consent Agenda:

7A. Probst reminded the Board that although not on the calendar the Chamber after Hours event will be held in Webster Park on Thursday May 23rd.

Presidents Announcements and Reminders: None

Directors Report:

Atkinson informed the Board that he, Britton and Donze met with the residents of the Webster/Heatherbrook Park. About 20 people attended the meeting. Several had questions about easements between their properties. Most had questions about what improvement would be made to the park(s). The meeting was very positive and the residents seemed to be happy with the improvements that would be made.

Mentioned that the Joint Work Session with City Council has been set for Tuesday June 11th in City Council Chambers at 7:00pm. The Park Board will set the agenda.

Atkinson said if there was not anything that came up between now and June 5th (Date of next Work Session) that we could possibly cancel the meeting. The Board would be kept updated if that was to happen.

Board Member Announcements and Reminders:

Probst asked that the Board members take some time to look over the Financial Statements that are attached the agenda. Over the upcoming months he would like to take a more in depth look so that all of the Board members could get a better understanding of exactly what the different line items mean.

Lyon asked when the Board members whose term expires in 2013 would be contacted by the Mayor. Atkinson said he believed that Don Rothermich the Council liaison was the person who would be reaching out to see if they were still interested in serving.

Council Liaison Announcements and Reminders: None

Park Board Liaisons Comments:

Foundation Report: None

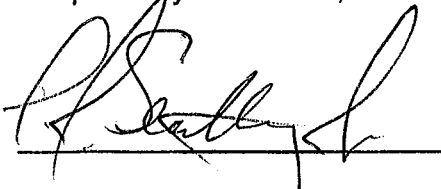
Cemetery Report: None

Legislative Report: None

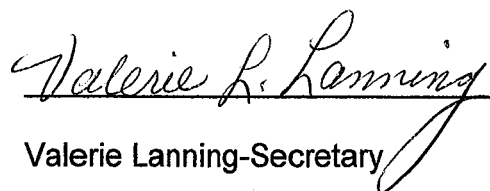
As there was not any other business to discuss Lyon moved for **Adjournment** at 6:40 pm. Motion was seconded by Probst. Passed unanimously.

Meeting: May 15th, 2013

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'T.J. Slattery', written over a horizontal line.

T.J. Slattery - President

A handwritten signature in black ink, appearing to read 'Valerie Lanning', written over a horizontal line.

Valerie Lanning-Secretary