

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
May 20th, 2015**

The meeting was **Called to Order** by President Slattery at 6:01pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - TJ Slattery, Tom Smith, Linda Roche, Kathy Mudrovic, Betty Barro, Bradley Nowak, Valerie Lanning, Mike Ryan and Sandy Bichel were present. Council Liaison Herrmann was also present.

Others - Maralee Britton – Director, Chris Atkinson – Assistant Director
Don Borgmeyer – Enterprise Superintendent

Community Members – Dan Badock (Owner of Lewis & Clark Restaurant)

Verbal Petitions/Public Comments and Response:

A. Request by Dan Badock, Owner of Lewis & Clark Restaurant, of Berthold Square

Mr. Badock presented the Board with a rendering and potential layout of a possible expansion at the Lewis & Clark Restaurant. He explained the reasoning for the expansion. The addition would be approximately 1400 square feet and would require the acquisition of about 25' of the current Berthold Square Park.

All of the Board members said that they thought this was a great rendering and would be a great addition to Mr. Badock's business and Main Street. Slattery, Smith & Lanning said that they had concerns with selling a portion of a park to a private citizen. From their perspective the Park Board is in the business of adding park land and not selling it. Nowak & Bichel thought that while they would also prefer not to sell off park property, selling of a portion of park property was worth considering if it can assist in the development of a business in the City.

Board members did stress to Mr. Badock that this was one step of many approvals at several different City Department levels that would be needed before this addition could be made.

Bichel made a motion to allow Mr. Badock to proceed with getting the park (1400 square feet) appraised. This would then allow Mr. Badock to make the Park Board an offer to purchase the portion of the park he needs. Seconded by Nowak.

Roll Call Vote: Barro – Yes, Bichel – Yes, Lanning – No, Mudrovic – Yes, Nowak – Yes, Ryan – Yes, Roche – Yes, Slattery – No, Smith – No. (Motion passed 6-3)

The Board want to make sure Mr. Badock know that this decision was not agreeing to sell the property but just for him to proceed with an appraisal that would allow an offer for future discussion to be made to the Park Board.

Staff Reports/Presentations: None

Items for Discussion and/or Action:

- A. Contract with Thought Process Interactive for the creation and hosting of a new website for the Parks & Recreation Department in an amount not to exceed \$10,560.00***

Atkinson presented the contract. Lanning made a motion to approve the contract. Seconded by Roche. Passed Unanimously.

- B. Purchase of 2 new trailers while trading in 6 surplus trailers for maintenance division from Moore Trailer in an amount not to exceed \$5.00***

Atkinson presented the contract. Although the total purchase amount is below the \$5000 requiring Park Board approval staff wanted to make sure that the Board were aware of the fact that we were trading in 6 old trailers to purchase 2 new ones. Lanning made a motion to approve the contract. Seconded by Nowak. Smith – No. (Passed 8 – 1)

- C. Discussion of the Soccer Park and future uses***

Britton presented the Board with a memo in regards to future uses of the soccer complex. Over the years numerous groups/teams have approached the Department about partnering to develop or lease a portion of the soccer complex to create artificial turf fields(s).

Staff would like Board direction on how to proceed in the future. Either to continue as is currently the case or to develop an RFP that would be sent out to soccer clubs/teams/leagues to see what partnerships are available.

Ryan and Slattery both thought that it was a good idea to at least see what options/opportunities are available.

The consensus of the Board was to proceed with the RFP.

Britton said that it would take possibly to the end of the summer to have the document reviewed by the Board and finalized to send out to potential respondents.

Meeting Minutes:

- A. Parks & Recreation Special Meeting May 6th, 2015***

Smith moved to approve the meeting minutes as presented. Seconded by Mudrovic. Passed unanimously.

Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report

Motion was made by Nowak to approve the Consent Agenda. Seconded by Mudrovic. Passed unanimously.

Items Removed from the Consent Agenda: None

Presidents Announcements and Reminders: None

Directors Report:

- A. Thank You's (As Available)
- B. General Department Update
- C. St. Charles County Library Foundation Partnership: Storybook Walk & Little Libraries.

Atkinson and Britton presented some photographs of a recent partnership to place a story book walk out at Fox Hill Park around one of the ponds.

- D. Timeline for Future Action Items and Committee Meetings

Britton highlighted some upcoming dates of importance to the Board. Included budget meetings with the Finance Committee and the upcoming Joint Work Session with Council to discuss aquatics.

Board Member Announcements and Reminders:

Slattery said that he had received some calls about vehicle speeding in McNair Park. Staff said they would pass the information on the Ranger Division.

Council Liaison Announcements and Reminders:

Liaison Herrmann thanked the Park Board and staff for moving the April Food Truck Event to the Mueller Sports Complex. The businesses in that area appreciated the move.

Park Board Liaisons Comments:

Foundation Report: Mudrovic said the Foundation was looking into possible changes to the Beer & Chicken Dance.

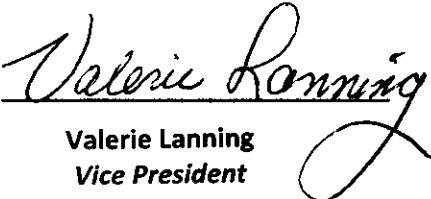
Cemetery Report: Lanning said the meeting went well and that there is some fascinating historical information available at the cemetery.

Legislative Report: None

As there was not any other business to discuss Mudrovic moved for **Adjournment** at 7:31 pm. Motion was seconded by Roche. Passed unanimously.

Meeting: May 20th, 2015

Respectfully Submitted,


Valerie Lanning
Vice President


Sandy Bichel-Secretary