

**SAINT CHARLES PARK & RECREATION BOARD MINUTES  
PARK BOARD MEETING HELD  
October 22nd, 2014**

The meeting was **Called to Order** by Vice-President Lanning at 6:00pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

**Park Board -** Betty Barro, Linda Roche, Tom Smith, Linda Roche, Bradley Nowak, Kathy Mudrovic, Mike Ryan, Valerie Lanning and Sandy Bichel and Alternate Council Liaison Feldman were present. TJ Slattery was absent.

**Others -** Maralee Britton – Director  
Chris Atkinson – Assistant Director  
Nick Donze – Maintenance Superintendent  
Don Borgmeyer – Enterprise Superintendent  
Teresa Martchink – Recreation Coordinator  
Missy Hollander – Aquatics Coordinator  
Todd Kassabaum – Chief Ranger  
Monica McCarthy – Administrative Coordinator  
Mark Hatchel, Austin Powers – Kimley-Horn  
Kevin Post - Counsilman-Hunsaker  
Tom Besselman – City Councilman.

**Community Members** – See attached sign in sheet for Aquatics Comprehensive Plan Meeting.

**Verbal Petitions/Public Comments and Response:** None

**Staff Reports/Presentations:**

**A. Presentation of Public Comment Findings for Aquatics Comprehensive Plan by Kimley-Horn and Counsilman-Hunsaker.**

Britton introduced the consultant group to those in attendance. Kevin Post from Counsilman-Hunsaker led the presentation. He went over the current condition of our current facilities, demographic research, community input from the last meeting, gave detailed cost estimates on all of the possible option in the "Aquatic Toolbox". The options were: Small Outdoor aquatic facility (\$4.2 Million), Medium Outdoor Aquatic Facility, (\$7.5 Million) Large Outdoor Aquatic Facility (\$13 Million), Indoor Wellness Pool (\$3.5 Million), Small indoor Aquatic Facility (\$9 Million), Medium Indoor Aquatic Facility (\$19.4 Million), Small Sprayground (\$970,000) and Large Sprayground (\$1.7 Million).

There was also a breakdown of the possible revenue and expenses for all of the different options.

Some final comments were made about the existing aquatics facilities being "break even"; national trend shows an average of 2 pools for communities with similar population. The population is "turning" and will have large number of families with young children and senior citizens in the next 10 years.

The presentation finished with a questions and answer session. Comment cards were also distributed in case anyone had any questions.

The next public meeting will hopefully be held in mid/late November and will be the presentation of different facility options. Example Outdoor. Small, medium, large or Small Indoor, Large Outdoor or other possible scenarios etc.

**Items for Discussion and/or Action:**

**A. License agreement for Ameren UE for remedial action on Huster Road/Fountain Lakes Park\***

Britton presented the agreement that Ameren had requested. A representative from Public works Brad Morse was present for any questions. Smith made a motion to approve the agreement. Seconded by Bichel. Passed Unanimously.

**B. Transfers over \$5000.00\***

Atkinson presented the transfers that were required. Both of the transfers are required to move funding to an upcoming project. Mudrovic made a motion to approve the transfers. Seconded by Nowak. Passed Unanimously.

**C. Contract with Kuesel Excavating Co Inc for Fountain Lakes North Park Bank Erosion Repair Project in an amount not to exceed \$162,500.00\***

Atkinson presented the Contract for Kuesel Excavating to complete the Fountain Lakes Erosion Project. They were the low bidder of three submitted bids. Barro made a motion to approve the contract. Seconded by Roche. Passed Unanimously.

**D. Contract with Coca Cola Inc. to provide refreshment beverages for the department from 2015-2019 in an amount not to exceed \$275,000.00\***

Atkinson presented the five year contract with Coca Cola to provide beverages throughout the park system from 2015-2019. Coca Cola provided better pricing and marketing/rebates than Pepsi. Smith made a motion to approve the contract. Seconded by Mudrovic. Passed Unanimously.

**E. Contract with Heine Brothers Tuck Pointing in an amount not to exceed \$15,180.00 for tuck pointing projects at Kister and Blanchette Park\***

Atkinson presented the Contract for Heine Brothers Tuck pointing to do maintenance tuck pointing at the entrance at Blanchette Park and at the pavilion in Kister Park. Nowak made a motion to approve the contract. Seconded by Barro. Passed Unanimously.

**F. Temporary Construction License with Mr. Gary Loeffler. Allowing access on park property at Heatherbrook Park to repair/replace a retaining wall at 110 Wildwood Court.\***

Atkinson presented the license for Mr. Loeffler. This license is required if they retain a contractor to install a new wall on their private property. They will need access through park property to complete the project. Nowak made a motion to approve the license. Seconded by Bichel. Passed Unanimously.

**Meeting Minutes:**

**A. Executive Committee Meeting Minutes July 7, 2014\***

Bichel moved to approve the meeting minutes as amended. Seconded by Barro. Passed unanimously

**B. Parks and Recreation Board Work Session Meeting Minutes September 3, 2014\***

Smith moved to approve the meeting minutes as presented. Seconded by Mudrovic. Passed unanimously.

**C. Parks and Recreation Board Meeting Minutes September 17, 2014\***

Barro moved to approve the meeting minutes as presented. Seconded by Mudrovic. Passed unanimously.

**D. Closed Session Meeting Minutes September 3, 2014\*\*\***

Smith moved to approve the meeting minutes as presented. Seconded by Bichel. Passed unanimously.

Roll Call Vote. Barro – Yes, Bichel – Yes, Lanning – Yes, Mudrovic – Yes, Nowak – Yes, Ryan – Yes, Roche – Yes, Slattery – Absent, Smith – Yes.

**E. Executive Committee Meeting Minutes October 6, 2014\***

Smith moved to approve the meeting minutes as presented. Seconded by Bichel. Passed unanimously.

**Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Quarterly Department Highlights

Motion was made by Mudrovic to approve the Consent Agenda. Seconded by Bichel. Passed unanimously.

**Items Removed from the Consent Agenda:** None

**Presidents Announcements and Reminders:** None

**Directors Report:**

- A. **Thank You's (As Available)**  
Britton highlighted the trip thank you letter.
- B. **General Department Update**  
Britton informed the Board that Don Borgmeyer was now officially the Enterprise Superintendent. The Board congratulated Don.

**Board Member Announcements and Reminders:**

Lanning asked that at the next meeting that all those who attended NRPA could possibly speak about something that they learned or brought back that may be of use to the department.

**Council Liaison Announcements and Reminders:** None

**Park Board Liaisons Comments:**

**Foundation Report:** None

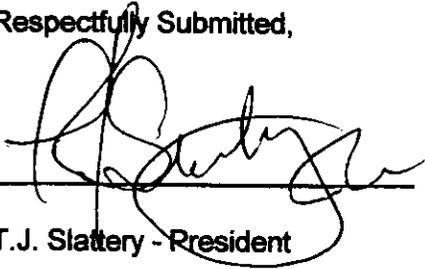
**Cemetery Report:** None

**Legislative Report:** None

As there was not any other business to discuss Bichel moved for **Adjournment** at 7:53 pm. Motion was seconded by Ryan. Passed unanimously.

Meeting: October 22nd, 2014

Respectfully Submitted,



T.J. Slattery - President



Sandy Bichel-Secretary

ST. CHARLES PARKS & RECREATION BOARD  
VISITOR SIGN IN SHEET

ACTIVITY St Charles Parks & Recreation Board Mtg DATE 10/22/14

NAME	STREET ADDRESS	CITY	ZIP CODE	PHONE #
1. Joe & Merri Kloppel	2905 Concordia	St. Charles	63301	
2. Carrie R Lewis	605 Tulim Trail	St. Charles	63301	
3. Kitty Mackley	444 Longbow Tr		63301	
4. Mimi Goughenour	3284 Saddle Ridge		63301	
5. Gary Whiteside	1120 White Lake Dr.		63301	
6. Martha Hollander	204 Gum Tree		63301	
7. Nancy Yarnitz	224 CANARY LN		63301	
Jan Haldeman	200 S. Cardinal Ln		63301	
8. Jim Lynch	429 S Pan		63301	
9. BRAD MORSE	ST. CHARLES CITY WATER DIVISION			
10. Michelle Mitts	3220 Shady Oak Dr.		63301	(6) 395-7281
11. Alan Klinger	160 Brighton Park Dr		63303	(6) 477-7525
12. Tom Besselman				
13.				
14.				