

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
June 19th, 2019

The meeting was **Called to Order** by Vice-President Ryan at 6:00pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Leah Akers, Sandy Bichel, Patrick Caskey, Kathy Mudrovic and Mike Ryan, and Council Liaison Mary Ann Ohms were present.

David Fichtenmayer, Brad Harmon, Bradley Nowak and Tom Smith were absent.

Others Maralee Britton – Director, Chris Atkinson - Assistant Director

Community Members - None

3. **Verbal Petitions/Public Comments and Response:** None

4. **Staff Reports/Presentations:** None

5. **Items for Discussion and/or Action-**

A. **Contract with the Recreation Council of Greater St. Louis for an Inclusion Coordinator FY 2019 – 2020 in an amount not to exceed \$10,392.93***

This contract includes a 2% increase and is a shared cost with the City of O'Fallon and the City of St. Peters.

Bichel made a motion to approve the contract; seconded by Mudrovic which passed.

B. **Contract with BAX Engineering to provide civil engineering and land surveying services for construction plans of Boschert Greenway Phase 3 in an amount not to exceed \$28,996.00***

This engineering contract is for surveying and providing design services for the Boschert Greenway extension from Olive Street to Lawrence Street.

Caskey made a motion to approve the contract; seconded by Akers which passed.

C. **Capital Improvements Plan 2020 through 2025 Proposed Revision***

The revised plan moves \$100,000 from the Recreation Site Development to playground replacements so the playground can be replaced at the same time the McNair Field #1 project is taking place in 2020.

Caskey made a motion to approve the revised policy; seconded by Bichel which passed.

6. **Meeting Minutes:**

- A. Parks & Recreation Board Meeting Minutes May 15, 2019*
- B. Parks & Recreation Board Work Session Meeting Minutes June 5, 2019*

Mudrovic made a motion to approve the meeting minutes (A & B); seconded by Caskey which passed.

- C. Parks and Recreation Board Closed Session Meeting Minutes May 15, 2019; Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)***
- D. Parks and Recreation Board Closed Session Meeting Minutes June 5, 2019; Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)***

Mudrovic made a motion to approve the Closed Session meeting minutes (C & D); seconded by Bichel.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Yes, Kathy Mudrovic- Yes, Mike Ryan - Yes.

7. **Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000

Caskey made a motion to receive the consent agenda. Seconded by Bichel which passed.

8. **Items Removed from the Consent Agenda:** None

9. **Presidents Announcements and Reminders:** None

10. **Directors Report:**

A. **Thank You's (As Available)** - Britton highlighted 2 notes that thanked staff for their assistance.

B. **General Department Update -**

Britton said staff were still dealing with the river flooding. Also informed the Board that she will be out of the office from June 20th - July 1st.

11. **Board Member Announcements and Reminders:**

Akers: None

Bichel - Had some feedback that on weekends at McNair Park parking is an issue when ball tournaments are going on at the same time as shelter rentals.

Caskey - Said children were enjoying themselves in swim classes at Blanchette.

Mudrovic -None

Ryan - None

12. **Council Liaison Announcements and Reminders:** None

13. **Park Board Liaisons Comments:**

A. Foundation Report: None

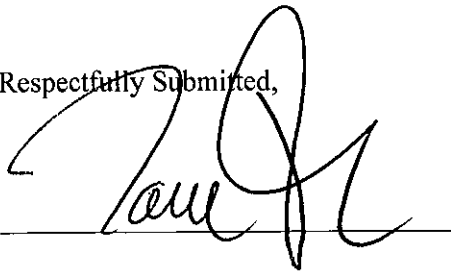
B. Cemetery Report: None.

C. Legislative Report: None

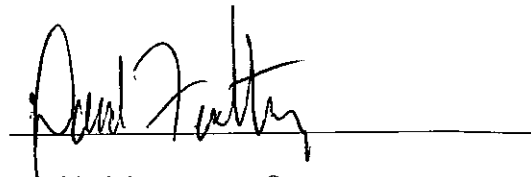
As there was not any other business to discuss Caskey moved for **Adjournment** at 6:28pm.
Seconded by Mudrovic which passed.

Meeting: June 19th, 2019

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Tom Smith', written over a horizontal line.

Tom Smith - President

A handwritten signature in black ink, appearing to read 'David Fichtenmayer', written over a horizontal line.

David Fichtenmayer -Secretary