

**ST. CHARLES PARK & RECREATION BOARD MINUTES**  
**WORK SESSION MEETING HELD**

**October 2nd, 2019**

The meeting was **Called to Order** by President Smith at 6:00 pm in the American Legion Meeting Room at Memorial Hall. **Roll Call** noted the following present for the meeting:

**Park Board -** Leah Akers, Sandy Bichel, David Fichtenmayer, Kathy Mudrovic, Brad Harmon, Mike Ryan, Tom Smith and Council Liaison Ohms were present. Patrick Caskey and Bradley Nowak and were absent.

**Others -** Maralee Britton – Director,  
Chris Atkinson -Assistant Director,  
Peter VanLinn - Maintenance Superintendent,  
Todd Kassabaum - Chief Park Ranger

**3. Discussion of Graystone Properties and Open House Survey Results**

Britton presented the results of the open house that was held on site on September 16th for the surrounding neighborhood residents. Approximately 100 people showed up and we received 82 responses to the four question online survey with 75 of those favorable to a park setting of some kind on the lots. (Shelter, gazebo, playground, passive areas, planted areas).

Bottom line is that the respondents would like the Parks & Recreation Department to assume responsibility for the property and develop it into a park.

During the open house residents expressed some concerns:  
Speeding along Graystone Drive. Request reduced speed limit if developed into a park.  
Marked cross walks across Graystone Drive if developed into a park.  
No parking areas along Graystone and Foxglove Drive.

Britton stated that all these requests would require approval by the Street Committee and City Council.

Briton stated that discussions will continue with the Engineering Department on this property.

**4. Discussion of the Revised Cost Recovery\***

Britton presented the addition to the existing policy. The addition states that "City Departments who wanted to rent a facility, amenity, green space, athletic field or park area will be charged regular fees as the use prohibits the general citizenry from renting the area."

Fichtenmayer made a motion to approve the Revised Cost Recovery Policy; seconded by Mudrovic which passed.

**5. Proposed Revisions to the 2020 Parks & Recreation Budget\***

Britton presented the revisions to the 2020 Budget. Per the revised cost recovery policy the revenue allocated for assistance to the Police Department was removed from the Ranger Division budget.

Fichtenmayer made a motion to approve the Revised 2020 Parks & Recreation Budget; seconded by Akers which passed.

**6. Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Smith - Pointed out some concerns with the Eco Park, Regot Area and Bales Area of DuSable Park. Mainly the condition of some signage, picnic tables and trees in those parks. Staff said they would look into his concerns.

Mudrovic - Asked if staff had considered doing the lazy river walk in the evening.

Akers - Requested increased Ranger patrols if possible at DuSable Park..

Bichel - Good.

Ryan - Good.

Fichtenmayer - Good.

Harmon - Asked about the cat tails at Vogt Brothers Pond. Staff informed him that they are treated as part of the pond maintenance agreement we have with Aquatic Control Inc.

At 6:51 pm Smith Made A Motion to go into Closed Session to discuss the following:

- B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof.  
(RSMo 610.021.2)

Seconded by Fichtenmayer.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Absent, David Fichtenmayer - Yes, Brad Harmon - Yes, Brad Nowak - Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Tom Smith - Yes.

At 7:24 pm Smith Made A Motion to come out of Closed Session. Seconded by Harmon.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Absent, David Fichtenmayer - Yes, Brad Harmon - Yes, Brad Nowak - Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Tom Smith - Yes.

As there was not any other business to discuss Fichtenmayer moved for **Adjournment** at 7:25pm. Seconded by Smith which passed.

Park Board Work Session Meeting October 2nd, 2019

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Tom Smith', written over a horizontal line.

Tom Smith- President

A handwritten signature in blue ink, appearing to read 'David Fichtenmayer', written over a horizontal line.

David Fichtenmayer- Secretary