

**SAINT CHARLES PARK & RECREATION BOARD MINUTES  
PARK BOARD MEETING HELD  
September 18th, 2019**

The meeting was **Called to Order** by President Smith at 6:00pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

**Board** David Fichtenmayer, Brad Harmon, Kathy Mudrovic, Mike Ryan, Tom Smith and Council Liaison Mary Ann Ohms were present.

Leah Akers, Sandy Bichel, Patrick Caskey and Bradley Nowak was absent.

**Others** Maralee Britton – Director, Chris Atkinson - Assistant Director,

**Community Members** - None

3. **Verbal Petitions/Public Comments and Response:** None

4. **Staff Reports/Presentations:**

A. Blanchette Aquatic Facility Repair Update.

Atkinson showed the Board photographs of the 2 pipes that were found to be cracked and have a hole in them. Capri pool excavated the area where the leaks were and found the issue that caused the children's area to be closed down earlier than anticipated during the 2019 swimming season. Capri will remove the damaged sections, make the repair then pressure test and run the features to make sure the repair has been made correctly.

5. **Items for Discussion and/or Action-**

A. **Transfers over \$10,000.00\***

Fichtenmayer made a motion to approve the Transfers; seconded by Mudrovic which passed.

B. **Resolution # 4, 2019 authorizing and approving an interfund loan from the general fund to the park fund in the amount of \$3,105,650 to fund the purchase of approximately 100 acres of land to be used for park purposes\***

Ryan made a motion to approve Resolution #4; seconded by Mudrovic which passed.

C. **Parks and Recreation Revised Compensation Policy\***

Ryan made a motion to approve Revised Policy; seconded by Bichel which passed.

D. **Seasonal and Part Time Wage Grid Effective January 1, 2020\***

Ryan made a motion to approve the Part Time Wage Grid; seconded by Mudrovic which passed.

- E. **Contract with WEX Bank to provide fleet fuel cards for use in 2020 in an amount not to exceed \$78,000.00\***

Ryan made a motion to approve the contract; seconded by Harmon which passed.

6. **Meeting Minutes:**

- A. Parks & Recreation Board Meeting Minutes August 21st, 2019\*
- B. Parks & Recreation Special Board Meeting Minutes September 11th, 2019\*
- C. Finance Committee Meeting Minutes August 13th, 2019\*

Smith made a motion to approve the meeting minutes (A, B & C); seconded by Mudrovic which passed.

7. **Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000

Bichel made a motion to receive the consent agenda. Seconded by Fichtenmayer which passed.

8. **Items Removed from the Consent Agenda:** None

9. **Presidents Announcements and Reminders:** None

10. **Directors Report:**

- A. **Thank You's (As Available) -** None
- B. **General Department Update -**

Britton informed the Board that she, Atkinson and Borgmeyer will be attending the NRPA Conference in Baltimore, MD the week of September 23rd-27th, 2019. The October 2019 Work Session will likely be used to discuss the findings of the Graystone Open House.

11. **Board Member Announcements and Reminders:** None

12. **Council Liaison Announcements and Reminders:** None

13. **Park Board Liaisons Comments**

**A. Foundation Report:** None

**B. Cemetery Report:** None.

**C. Legislative Report:** None

At 6:45 pm Smith Made A Motion to go into Closed Session to discuss the following:

C. Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)\*\*

Seconded by Ryan.

Roll Call vote: Leah Akers - Absent, Sandy Bichel - Absent, Patrick Caskey - Absent, David Fichtenmayer - Yes, Brad Harmon - Yes, Brad Nowak - Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Tom Smith - Yes.

At 6:56 pm Smith Made A Motion to come out of Closed Session. Seconded by Fichtenmayer.

Roll Call vote: Leah Akers - Absent, Sandy Bichel - Absent, Patrick Caskey - Absent, David Fichtenmayer - Yes, Brad Harmon - Yes, Brad Nowak - Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Tom Smith - Yes.

As there was not any other business to discuss Fichtenmayer moved for **Adjournment** at 6:57pm. Seconded by Smith which passed.

Meeting: September 18th, 2019

Respectfully Submitted,



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Tom Smith - President



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David Fichtenmayer -Secretary