

ST. CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD

March 4th, 2020

The meeting was **Called to Order** by President Smith at 6:05 pm in the American Legion Meeting Room at Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Leah Akers, Sandy Bichel, Patrick Caskey Brad Harmon, Kathy Mudrovic, Mike Ryan and Tom Smith were present. David Fichtenmayer and Bradley Nowak were absent.

Others - Maralee Britton – Director,
Chris Atkinson -Assistant Director,
Todd Kassabaum - Chief Ranger,
Don Borgmeyer - Enterprise Superintendent,
Peter VanLinn - Maintenance Superintendent,
Chris Bunch - Maintenance Construction Foreman
Gary Gerber - Maintenance Operations Foreman

3. **2019 Maintenance Report**

VanLinn presented the information. Highlighted the parks, acreage, buildings, amenities, equipment/vehicles and features that maintenance staff maintain on a daily basis. Highlighted the challenges experienced by staff in 2019. Primarily dealing with the Missouri/Mississippi Flooding that impacted several parks. Highlighted some projects completed in 2019. Pedestrian bridge updates, monument sign replacement, LED lighting upgrades and construction of Wapelhorst Tennis Court Restrooms to name a few. The Board thanked VanLinn and his staff for all they do for the Department.

4. **Update on Centennial Greenway Phase 3**

Britton updated the Board that some public meetings had taken place about possible trail alignments for the new trail. Some of the residents expressed some dissatisfaction with the trail route next to the Wilshire Valley subdivision. Parks & City staff have since met with GRG and the consultant to suggest an alternative route to gain access to the park that does not impact the Wilshire Valley Subdivision common ground. Further design meetings and public meetings will take place as the design progresses.

5. **Purchase of a 2020 truck with dump bed with trade in of 2 dump trucks from Pundmann Ford in an amount not to exceed \$42,760***

Harmon made a motion to approve the purchase; seconded by Ryan which then passed.

6. **Contract with Ideal Landscape Construction Inc. to complete the McNair Field #1 Concession Area Project in an amount not to exceed \$176,337***

Caskey made a motion to approve the contract; seconded by Bichel which then passed.

7. **Contract with Troy Wolverton to be a Motorcycle Safety Instructor in 2020 in an amount not to exceed \$10,140.00***

Caskey made a motion to approve the contract; seconded by Mudrovic which then passed.

8. **Change Order #1 with Vandalia Bus Lines to add additional transportation dates in 2020 to the original contract in an amount not to exceed \$27,838***

Caskey made a motion to approve the contract; seconded by Bichel which then passed.

9. **Purchase with MBR Management/Dominoes Pizza to provide pizzas for resale at the Aquatic Facilities in 2020 in an amount not to exceed \$12,000***

Caskey made a motion to approve the purchase; seconded by Bichel which then passed.

10. **Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Akers - Good.
Bichel - Good.
Caskey - Good.
Harmon - Good
Mudrovic - Good
Ryan - Good.
Smith - Good.

At 6:57 pm Caskey Made A Motion to go into Closed Session to discuss the following:

- B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)**
- C. Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)**

Seconded by Mudrovic.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Yes, David Fichtenmayer - Absent, Brad Harmon - Yes, Brad Nowak - Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Tom Smith - Yes.

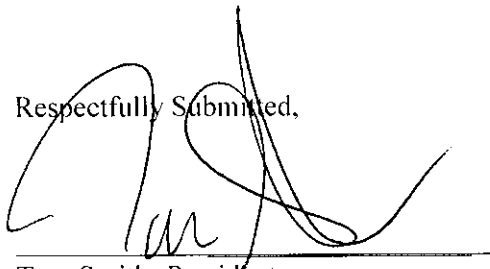
At 7:43 pm Ryan Made A Motion to come out of Closed Session. Seconded by Bichel.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Yes, David Fichtenmayer - Absent, Brad Harmon - Yes, Brad Nowak - Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Tom Smith - Yes.

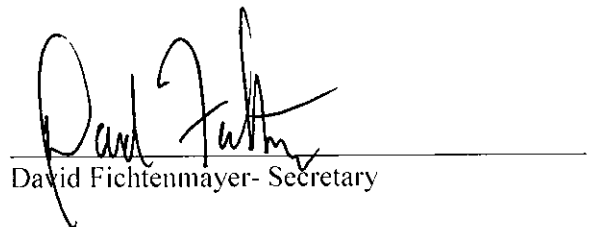
As there was not any other business to discuss Smith moved for **Adjournment** at 7:44pm. Seconded by Mudrovic which passed.

Park Board Work Session Meeting March 4th, 2020

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'Tom Smith', written over a horizontal line.

Tom Smith- President

A handwritten signature in black ink, appearing to be 'David Fichtenmayer', written over a horizontal line.

David Fichtenmayer- Secretary