

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
September 15, 2021**

The meeting was **Called to Order** by President Ryan at 6:02pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Kathy Mudrovic, Tuss Peluchette, Mike Ryan, Merle Schneider, Tom Smith and Council Liaison Denise Mitchell were present. Patrick Caskey, Denise Childress, Mike Hannegan, Brad Harmon were absent.

Staff Maralee Britton – Director, Chris Atkinson- Assistant Director.

Others

3. **Verbal Petitions/Public Comments and Response:** None

4. **Staff Reports/Presentations:** None

5. **Items for Discussion and/or Action-**

A. **Discussion and Consideration of the 2022 Parks and Recreation Budget***

Peluchette made a motion to approve the 2022 budget; seconded by Smith.

B. **Discussion and Recommendation of the 2022 Oak Grove Cemetery Budget***

Peluchette made a motion to recommend the 2022 budget; seconded by Mudrovic.

C. **Discussion and Consideration of the 2022 Seasonal/Part-Time Wage Grid***

Peluchette made a motion to approve the 2022 Wage Grid; seconded by Mudrovic.

D. **Purchase of replacement chairs for Memorial Hall from Modern Business Interiors in an amount not to exceed \$15,524.36***

Smith made a motion to approve the purchase; seconded by Mudrovic.

6. **Meeting Minutes:**

A. Parks & Recreation Board Work Session Meeting Minutes September 1, 2021*

B. Finance Committee Meeting Minutes September 7, 2021*

Smith made a motion to approve the meeting minutes; seconded by Mudrovic.

7. **Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000
- F. Oak Grove Cemetery Report

Smith made a motion to approve the consent agenda; Seconded by Peluchette.

8. **Items Removed from the Consent Agenda:** None

9. **Presidents Announcements and Reminders:** None

10. **Directors Report:**

- A. Thank You's (As Available)
- B. General Department Update

Britton updated the Board that the City is currently in the process of installing fiber cable to all Parks buildings that currently house PC's and POS systems.

11. **Board Member Announcements and Reminders:** None

12. **Council Liaison Announcements and Reminders:** None

13. **Park Board Liaisons Comments**

- A. **Foundation Report:** Mudrovic said the Board were looking into their investment profile and also would be moving the meetings to start at 5:30pm instead of 6:00pm.
- B. **Legislative Report:** None.

As there was no further business to discuss Peluchette moved for **Adjournment** at 6:23 pm; Seconded by Mudrovic.

Meeting: September 15, 2021

Respectfully Submitted,



Mike Ryan - President



Denise Childress - Secretary