

ST. CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD

December 1st, 2021

The meeting was **Called to Order** by President Ryan at 6:00 pm in the American Legion Room at Memorial Hall in Blanchette Park. **Roll Call** noted the following present for the meeting:

Park Board - Patrick Caskey, Denise Childress, Brad Harmon, Tuss Peluchette, Merle Schneider, Kathy Mudrovic, Mike Ryan, Tom Smith and Council Liaison Denise Mitchell were present. Mike Hannegan was absent.

Others - Maralee Britton – Director
Chris Atkinson -Assistant Director.

3. **Pledge of Allegiance**

4. **Discussion of Facility Fees and Policies**

A. Consideration of Fee Adjustments for Community Buildings and Shelters*

Childress made a motion to approve the fee adjustments as amended; seconded by Smith.

B. Consideration of Revisions to the Refund Policy*

C. Consideration of Revisions to the Community Building Policy*

D. Consideration of Revisions to the Cost Recovery Policy*

Peluchette made a motion to approve the revised policies as amended; seconded by Caskey.

5. **Discussion and consideration of Recommendations for the Codification to the Code of Ordinances Chapter 120.180 Parks and Recreation Department and Chapter 255 Parks and Recreation***

Several Board members discussed the recommendations. It was decided by the Board to create a “Policy Task Team” of Board Members (Childress and Smith) and staff. This Task Team would review all of the policy’s and Code and report back to the full Board.

6. **Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Harmon – Good, Schneider – Good, Peluchette – Good, Childress - Good. Mentioned a few items in Fox Hill Park. Staff will investigate, Caskey – Good. Ryan – Good, Smith – Good, Mudrovic = Good

As there was no further business to discuss Caskey moved for **Adjournment** at 7:04pm; Seconded by Peluchette which then passed.

Parks and Recreation Board Work Session Meeting December 1st, 2021

Respectfully Submitted,



Mike Ryan - President



Denise Childress - Secretary